



SADC SECRETARIAT

REQUEST FOR EXPRESSION OF INTEREST (INDIVIDUAL CONSULTANTS SELECTION)

COUNTRY: Botswana

NAME OF PROJECT: SADC REGIONAL STATISTICS PROJECT (RSP)

PROJECT ID: P175731

ASSIGNMENT TITLE: INDIVIDUAL CONSULTANT TO CONDUCT REGIONAL WORKSHOP ON SYSTEMS OF NATIONAL ACCOUNTS (SNA 2025) AS A RESOURCE PERSON TOWARDS DEVELOPMENT OF A REPORT FOR THE REGION FOR MIGRATING TO SNA 2025. BW-SADC-563175-CS-INDV

REFERENCE NUMBER: SADC/3/5/2/459

DATE OF ISSUE: 25th August 2026

The SADC Secretariat, through the SADC Regional Statistics Project (RSP) (P175731), has received grant financing from the International Development Association (IDA) of the World Bank. The Project Development Objective is to strengthen the institutional capacity of SADC to produce, disseminate and use quality statistics while increasing regional harmonisation and collaboration. Under the Project, SADC is implementing Component 1: Harmonisation, Quality and Dissemination of Core Social and Economic Statistics.

In view of the above, the SADC Secretariat is undertaking several interventions aimed at strengthening the SADC Regional Statistical System (SRSS) and enhancing the production, quality, harmonisation, dissemination and use of regional statistics. These interventions include technical assistance and capacity building activities in priority statistical areas, including poverty statistics, statistical software and data processing, survey methodologies, national accounts, environment and climate change statistics, statistical communication, quality assurance and harmonised regional statistical guidelines.

The SADC Secretariat intends to apply part of the proceeds of the grant towards the consulting services for **Conduct a Regional Workshop on Systems of National Accounts (SNA 2025) as a Resource Person Towards Development of a Report for the Region for Migrating to SNA 2025**, in support of the objectives of the Regional Statistics Project.

The SADC Secretariate invites submissions from suitably qualified and interested individual consultants to conduct the training, recruited as individual consultants following World Bank Procurement Regulations dated September 2023.

Title : Individual Consultant to conduct Regional Workshop on Systems of National Accounts (SNA 2025) (1 Position)

Accountable: Senior Officer, Research and Statistics

Duration of Assignment: 90 calendar days

1. The Objectives of the Assignment

The overall objective of this exercise is to harmonize national accounts statistics compilation and dissemination practices in the region to ensure Member States produce and disseminate such statistics responsive to data demands performing to regional integration.

2. Specific objectives

The specific objective of the assignment is to service a regional workshop on SNA 2025 as a resource person in support towards development of harmonized national accounts statistics.

3. Expected results

The consultancy is expected to achieve the following results:

- Enhanced technical capacity of National Statistics Offices (NSOs) in SNA 2025 concepts, definitions and standards;



- Action Plan for each Member State in a report evaluating the readiness of migrating to SNA 2025 in line with specific actions and timelines for future implementation;

4. QUALIFICATION AND EXPERIENCE REQUIREMENTS

This assignment is expected to be carried out by an individual consultant with the specific profile as provided below:

Qualifications and Skills

- A minimum of a master's degree in statistics, economics or related field.

General Professional Experience

- Demonstrated experience of 20 years of experience in national accounts statistics subject matter at national and/or international level.

Specific Professional Experience

- Demonstrable experience in undertaking technical assistance as consultant in at least 10 assignments pertaining mainly to SNA 2008 implementation;
- Demonstrated experience in undertaking technical assistance in rebasing of GDP in at least 3 assignments; and
- Demonstrated experience as a resource person in at least 3 assignments in delivering regional training courses on national accounts to developing countries in Africa.

5. Duration of the assignment

The Individual Consultant will be recruited for 90 calendar days.

6. Facilities to be provided by the Client

For the expert working on this consultancy, the Contracting Authority shall facilitate visa entry in the member states hosting the workshop, if required.

7. Location of Employment

The assignment will involve traveling to venue of the workshop.

8. The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" dated September 2023 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.

9. A Consultant will be selected in accordance with the Individual Consultant Selection Method set out in the Procurement Regulations.

10. Mode of Application

Interested Individuals Consultants meeting the stated requirements should submit their Expressions of interest including updated detailed curriculum vitae (CVs) and copies of professional certificates must be delivered in a written form using a drag and drop electronic tender box by **Tuesday, 8th September 2026 on or before 00:00 hours, Botswana** local time. No public opening will be heard.

SADC Collab Link: <https://collab.sadc.int/s/62CCrrsgkEagt7Y>

Kindly note that only highly technically scored bidder will be contacted for negotiations meeting.

11. VALIDITY OF THE TECHNICAL PROPOSAL

Your Technical proposal should be valid for a period of **90 days** from the date of deadline for submission.

12. Additional requests for information and clarifications can be made through the address below:

The Procuring entity: **SADC Secretariat**

Head of Procurement Unit

Telephone: **+267 364 1989 / 3951863**

Fax: **3972848**

E-mail: mmikuwa@sadc.int

Copy to: djagai@sadc.int or tchabwera@sadc.int



ANNEX 1- CURRICULUM VITAE (CV)

Position Title and No.	{e.g., K-1, INDIVIDUAL CONSULTANT}
Name of Expert:	{Insert full name}
Date of Birth:	{day/month/year}
Country of Citizenship/Residence	

Education: {List college/university or other specialized education, giving names of educational institutions, dates attended, degree(s)/diploma(s) obtained}

Employment record relevant to the assignment: {Starting with present position, list in reverse order. Please provide dates, name of employing organization, titles of positions held, types of activities performed and location of the assignment, and contact information of previous clients and employing organization(s) who can be contacted for references. Past employment that is not relevant to the assignment does not need to be included.}

Period	Employing organization and your title/position. Contact information for references	Country	Summary of activities performed relevant to the Assignment
[e.g., May 2005-present]	[e.g., Ministry of, advisor/consultant to... For references: Tel...../e-mail.....; Mr. Hbbbbbb, deputy minister]		

Membership in Professional Associations and Publications:

Language Skills (indicate only languages in which you can work):



Adequacy for the Assignment:

Detailed Tasks Assigned on Consultant's Team of Experts:	Reference to Prior Work/Assignments that Best Illustrates Capability to Handle the Assigned Tasks
{List all deliverables/tasks as in REOI or TORS in which the Expert will be involved)	

Experts contact information: (e-mail, phone.....)

Certification:

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications, and my experience, and I am available to undertake the assignment in case of an award. I understand that any misstatement or misrepresentation described herein may lead to my disqualification or dismissal by the Client, and/or sanctions by the Bank.

{day/month/year}

□

Name of Expert

Signature

Date





Signed with Impression - Chain of Custody



Signature Request

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Signee Name:	Veronica Zulu. Chingalawa	Sender Name:	Veronica Zulu. Chingalawa
Request Type:	WebSigning	Request Status:	WEBVIEWER SIGNED

Original Document

Document Name:	4REOI for SNA 2025 Resource Person.docx	Document Size:	203.6 KB
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Email Evidence

Signee Email:	vchingalawa@sadc.int	Email Subject:	Not available in Silent Mode
Email Sent Timestamp:	Not available in Silent Mode	Email Opened Timestamp:	Not available in Silent Mode

Web Evidence

Signee IP Address:	41.175.14.194	Request Timestamp:	2026-08-26 07:40:33 GMT
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Annotations and Modifications

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Text Annotation Count:	0	Initial All Pages Count:	1
Single Initial Count:	0		

Signing Evidence

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Action:	APPROVE	Reason for Action:	Approved

Chain Of Custody Generation

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Signed with Impression - Chain of Custody



Signature Request

Signature Request ID:	ae957860-ae36-420c-8811-448262adfd2e	Timestamp:	2026-08-27 12:44:16 GMT
Signee Name:	Thomas Chabwera	Sender Name:	Thomas Chabwera
Request Type:	WebSigning	Request Status:	WEBVIEWER SIGNED

Original Document

Document Name:	4REOI for SNA 2025 Resource Persondocx.pdf	Document Size:	293.5 KB
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Email Evidence

Signee Email:	tchabwera@sadc.int	Email Subject:	Not available in Silent Mode
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Web Evidence

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Signing Evidence

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Chain Of Custody Generation

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