



SPECIFIC PROCUREMENT NOTICE

TENDER FOR THE PROVISION OF SECURITY SERVICES AT SPGRC ON A THREE-YEAR CONTRACT

Reference Number: *SPGRC/ADMIN/01/2026-27*

Procurement entity: The Southern African Development Community (SADC) Plant Genetic Resources Centre *Plot 6300 Great East Road, Lusaka*

1. The SADC Plant Genetics Resources Centre (SPGRC) herewith invites *companies/firms* to submit *proposals* for the following contract(s): Tender for the provision of security services at spgrc on a three-year contract.

More details on the scope of the contract(s) provided in the *Bidding Document* which can be downloaded, free of charge, from the following website: www.sadc.int.

2. The procurement method used for this contract is Negotiated Procedure as defined in the **SADC Procurement Guidelines**, edition of **June 2025**, available at the following website: www.sadc.int
3. The *INVITATION TO BID* is open to all *companies/firms* which satisfy the eligibility and qualification requirements stated in the *Bidding Document*.
4. The deadline date and time of submission of bids to <https://collab.sadc.int/s/T4XjKkQGyypJHMR> is **13th August 2026 at midnight Zambia local time**. Proposals received after this time and date or submitted otherwise than indicated in the *Bidding Document* shall not be considered.

All notifications concerning this procurement process, including: modification of the *Bidding Document*, results of the evaluation or cancellation notices, will be published on the following website www.sadc.int and will also be communicated directly to the bidders.

Interested *companies/firms* may seek clarification or/and additional information concerning this contract, only in writing and by latest **24th July 2026 at 17:00 hours local time**, through the following email: ckasampi@sadc.int and copy: ishava@sadc.int; tchabwera@sadc.int

*Attention: Mr. Collins Kasampi, Assistant Procurement Officer SPGRC
Private Bag CH6. Tel: +260 211 399 201*

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Signed with Impression - Chain of Custody



Signature Request

Signature Request ID:	194d2715-36b6-4c39-ac9b-4e01ef5633db	Timestamp:	2026-07-13 21:27:02 GMT
Signee Name:	Thomas Chabwera	Sender Name:	Thomas Chabwera
Request Type:	WebSigning	Request Status:	WEBVIEWER SIGNED

Original Document

Document Name:	SPN Security Services SPGRC.pdf	Document Size:	421.3 KB
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Email Evidence

Signee Email:	tchabwera@sadc.int	Email Subject:	Not available in Silent Mode
Email Sent Timestamp:	Not available in Silent Mode	Email Opened Timestamp:	Not available in Silent Mode

Web Evidence

Signee IP Address:	41.87.175.153	Request Timestamp:	2026-07-13 21:26:20 GMT
Signee GPS (if shared):	BW: Mozilla/5.0 (Windows NT 10.0; Win64; x64) AppleWebKit/537.36 (KHTML, like Gecko) Chrome/150.0.0.0 Safari/537.36 Edg/150.0.0.0	Terms Accepted Timestamp:	2026-07-13 21:26:38 GMT

Annotations and Modifications

Signature Count:	1	Form Fields Filled Count:	0
Text Annotation Count:	0	Initial All Pages Count:	0
Single Initial Count:	0		

Signing Evidence

Signee Mobile:	+270000000000	Sign Type:	WebSigning
Security Challenge:	NONE	Part of Workflow:	NONE

Chain Of Custody Generation

Attached Document Name:	20260713T212702.627550Z SPN Security Services SPGRC.pdf	Attached Timestamp:	2026-07-13 21:27:02 GMT
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