



PROVISION OF A SECURE COMMUNICATION SYSTEM FOR SADC-RCTC

SPECIFIC PROCUREMENT NOTICE

SELECTION OF A CONSULTANCY FIRM

Date: 03 July 2026

Reference Number: SADC/3/5/4/128

Title of Assignment: Provision of a Secure Communication System for SADC-RCTC

Procurement entity: Southern African Development Community (SADC) Secretariat

Location: SADC Secretariat, Western Commercial Road (near Lobatse and Seboni Roads), CBD Plot 54385, Private Bag 0095, Gaborone, BOTSWANA.

1. The **SADC Secretariat** herewith invites Consulting Firms to submit proposals for the following contract: “**PROVISION OF A SECURE COMMUNICATION SYSTEM FOR SADC-RCTC**” More details on the scope of the contract(s) are provided in the Bidding Documents which can be downloaded, free of charge, from the following website: www.sadc.int.
2. The procurement method used for this contract is **Negotiated Procedure with Publication**, as defined in the **SADC Secretariat Guidelines for Procurement and Grants**, edition August 2021 available at the following website: www.sadc.int.
3. The Request for Proposal (RFP) is open to firms which satisfy the eligibility and qualification requirements stated in the Bidding Documents.
4. The Bidding Documents includes the following documents:
 - Section 1 - Letter of Invitation
 - Section 2 - Information to Bidders
 - Section 3 - Technical Proposal - Standard Forms
 - Section 4 - Financial Proposal - Standard Forms
 - Section 5 - Terms of Reference
 - Section 6 - Standard Forms of Contract.
5. The date and time of submission of the Bids at the address indicated in the Bidding Documents is **04 August 2026, at or before midnight, local Botswana time**. Proposals received after this time and date, or submitted otherwise than indicated in the Bidding Documents shall not be considered and shall be returned unopened.
6. All notifications concerning this procurement process, including modification of the *Bidding Documents*, clarifications, results of the evaluation or cancellation notices, will be published on the following website www.sadc.int.

- Interested consulting firms may seek clarification or/and additional information concerning this contract, only in writing and by latest **17 July 2026 by midnight local Botswana time**, from the following contact points.

Attention: **Mr. Thomas Chabwera**

Address: SADC Secretariat, Plot No. 54385, New CBD, Private Bag 0095
Gaborone, Botswana, Telephone: +267 395 1863

E-mail: and bmaruping@sadc.int

Copy to: tchabwera@sadc.int , kmwakimage@sadc.int

- Responses to requests for clarifications will be posted on the SADC website by **22 July 2026**, by midnight, Botswana Time
- Description of the assignment: **“Provision of a Secure Communication System for SADC-RCTC” REF: SADC/3/5/4/128.**

Mr. Thomas Chabwera

Head of Procurement Unit

Privacy Policy: SADC Secretariat Procurement office collects and uses your personal information for “Procurement Process” when you intend to compete and deliver any service or goods for the organization either individually or as a firm based on your consent. Your personal data is our highest security and kept for a period strictly necessary for the purpose set out. This privacy notice supplements the SADC Secretariat standard privacy notice and should be read in conjunction with the same available on SADC Secretariat website.



Signed with Impression - Chain of Custody



Signature Request

Signature Request ID:	b38623a7-0a45-4526-acc1-e7c393e3380a	Timestamp:	2026-07-02 13:27:45 GMT
Signee Name:	Diana Sello	Sender Name:	Diana Sello
Request Type:	WebSigning	Request Status:	WEBVIEWER SIGNED

Original Document

Document Name:	SPNSecure Communication.pdf	Document Size:	178.3 KB
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Email Evidence

Signee Email:	dsello@sadc.int	Email Subject:	Not available in Silent Mode
Email Sent Timestamp:	Not available in Silent Mode	Email Opened Timestamp:	Not available in Silent Mode

Web Evidence

Signee IP Address:	143.105.253.7	Request Timestamp:	2026-07-02 13:26:44 GMT
Signee GPS (if shared):	BW: Mozilla/5.0 (Windows NT 10.0; Win64; x64) AppleWebKit/537.36 (KHTML, like Gecko) Chrome/149.0.0.0 Safari/537.36	Terms Accepted Timestamp:	2026-07-02 13:26:53 GMT

Annotations and Modifications

Signature Count:	2	Form Fields Filled Count:	0
Text Annotation Count:	0	Initial All Pages Count:	0
Single Initial Count:	0		

Signing Evidence

Signee Mobile:	+27000000000	Sign Type:	WebSigning
Security Challenge:	NONE	Part of Workflow:	NONE

Chain Of Custody Generation

Attached Document Name:	20260702T132745.447372Z SPNSecure Communication.pdf	Attached Timestamp:	2026-07-02 13:27:45 GMT
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Signature Request

Signature Request ID:	a3185b6c-426d-4164-b554-48056dd53a45	Timestamp:	2026-07-02 17:14:36 GMT
Signee Name:	Thomas Chabwera	Sender Name:	Thomas Chabwera
Request Type:	WebSigning	Request Status:	WEBVIEWER SIGNED

Original Document

Document Name:	SPNSecure Communication.pdf	Document Size:	316.0 KB
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Email Evidence

Signee Email:	tchabwera@sadc.int	Email Subject:	Not available in Silent Mode
Email Sent Timestamp:	Not available in Silent Mode	Email Opened Timestamp:	Not available in Silent Mode

Web Evidence

Signee IP Address:	41.87.175.153	Request Timestamp:	2026-07-02 17:08:51 GMT
Signee GPS (if shared):	BW: Mozilla/5.0 (Windows NT 10.0; Win64; x64) AppleWebKit/537.36 (KHTML, like Gecko) Chrome/149.0.0.0 Safari/537.36 Edg/149.0.0.0	Terms Accepted Timestamp:	2026-07-02 17:10:04 GMT

Annotations and Modifications

Signature Count:	2	Form Fields Filled Count:	0
Text Annotation Count:	0	Initial All Pages Count:	0
Single Initial Count:	0		

Signing Evidence

Signee Mobile:	+27000000000	Sign Type:	WebSigning
Security Challenge:	NONE	Part of Workflow:	NONE

Chain Of Custody Generation

Attached Document Name:	20260702T171436.200590Z SPNSecure Communication.pdf	Attached Timestamp:	2026-07-02 17:14:36 GMT
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