



SADC SECRETARIAT

**REQUEST FOR EXPRESSION OF INTEREST (INDIVIDUAL CONSULTANTS
SELECTION)**

COUNTRY: BOTSWANA

**NAME OF PROJECT: SADC REGIONAL CLIMATE RESILIENCE PROJECT
(RCRP)**

PROJECT ID: P180171

**ASSIGNMENT TITLE: INDIVIDUAL CONSULTANCY TO DEVELOP THE SADC
REGIONAL CARBON MARKET FRAMEWORK**

REFERENCE NUMBER: SADC/3/5/2/439

DATE OF ISSUE: 27th March 2026

The SADC Secretariat through the SADC Regional Climate Resilience Project (RCRP) has received a grant. The Project is the first in a Series of Projects (SOP), and involves Madagascar, Mozambique, South Sudan and two regional organizations: SADC, and the Eastern Nile Technical Regional Office (ENTRO). The overarching development objective of the SOP is to strengthen the resilience to water-related climate impacts in Eastern and Southern African countries and intends to apply part of the proceeds for consulting services for the assessment and development of operational and coordination manuals for adaptive social protection programs in the SADC Region.

In view of the above, the SADC Secretariat is undertaking a number of interventions aimed at increasing the resilience of the SADC economies, improvement of livelihoods of the region's communities and the protection and restoration of biodiversity and the region's ecosystems. One such initiative is the Regional Climate Resilience Program (RCRP), which is a programmatic framework (structured as a series of projects or SOPs), funded by the World Bank, with the objective of strengthening the resilience to water-related climate hazards and their impacts in Eastern and Southern African countries. The first project within this program, RCRP-1 supports Madagascar, Mozambique, South Sudan, Comoros, and two regional organizations: SADC, and the Eastern Nile Technical Regional Office (ENTRO) while the second project (RCRP-2) supports Malawi and the African Union. The SOP allows for scalability (countries can join at different times) and economies of scale. It supports catalytic medium- to large-scale investments to reduce people's exposure to climate shocks, with a focus on protective, multi-benefit infrastructure; risk adaptation and mitigation via improved early warning systems and planning; and scaling up adaptive safety nets and decentralized resilience building activities.

The SADC Secretariat intends to apply part of the proceeds of this financing to eligible payments under the contract for hiring an **INDIVIDUAL CONSULTANCY TO DEVELOP THE SADC REGIONAL CARBON MARKET FRAMEWORK**

The SADC Secretariat invites submissions from suitably qualified and interested individual consultants to conduct the training, recruited as individual consultant following World Bank Procurement Regulations dated September 2023.

Title : INDIVIDUAL CONSULTANCY TO DEVELOP THE SADC REGIONAL CARBON MARKET FRAMEWORK (1 Position)

Time Commitment : 100%

Accountable : Head Disaster Risk Reduction Unit

Duration of Assignment: 3 months

1. The Objectives of the Assignment

1.1 Overall objective

1.1. Overall objective

The consultant will be responsible for delivering a high-quality, evidence-based Draft Regional Carbon Market Framework that reflects international best practices while being tailored to the unique context of SADC Member States

1.2. Purpose (Specific Objectives)

The specific objectives of the assignment are to:

- (i) Perform an in-depth analysis of existing global, continental, regional, and national carbon market frameworks, policies, regulations, and initiatives. This will include both compliance and voluntary carbon markets, with attention to mechanisms under Article 6 of the Paris Agreement, CORSIA, emerging regional carbon initiatives (e.g., Africa Carbon Markets Initiative), and successful national models. The review should identify best practices, lessons learnt, success factors, and potential pitfalls relevant to SADC's context.
- (ii) Design and implement a stakeholder engagement strategy to consult key actors across the carbon market value chain. These stakeholders include government ministries (e.g., environment, energy, finance), regulatory bodies, private sector companies (project developers, carbon credit buyers, investors), civil society organisations, Indigenous groups, SADC Secretariat, and development partners. The consultations should aim to capture diverse perspectives, validate assumptions, understand capacity needs, and foster regional ownership of the framework.
- (iii) Assess the existing legal and institutional landscape within SADC Member States to identify enabling conditions and regulatory gaps. The consultant will propose a structure for the regional framework that ensures legal robustness, minimises transaction costs, supports market liquidity, and promotes environmental and social integrity. This analysis must address issues such as carbon credit ownership; monitoring, reporting, and verification (MRV) standards; registries; avoidance of double-counting; cross-border transactions; and alignment with the Sustainable Development Goals.

1.3 Expected results

The consultant is expected to achieve the following results in the following:

1. Inception Report

- An Inception Report detailing the consultant's understanding of the Terms of Reference, the proposed methodology and approach, the composition of the expert team, and the expected outputs.
- The report should also include a detailed **Gantt chart** outlining delivery timelines, milestones, and stakeholder engagement plans.

2. Assessment Report

- A comprehensive baseline and readiness assessment report on the current status of carbon market development in SADC Member States.
- The report should highlight policy and legal frameworks, institutional capacity, mitigation project pipelines, existing MRV systems, and opportunities for regional harmonization.
- It should also provide an analysis of barriers and enabling conditions for SADC's participation in international and voluntary carbon markets.

3. Draft SADC Carbon Market Framework and Institutional Coordination Guidelines

- A proposed **regional carbon market framework**, including governance structures, legal and institutional arrangements, and harmonized MRV guidelines.
- Recommendations for coordination between national institutions, the SADC Secretariat, development partners, and the private sector to ensure transparency, accountability, and equitable benefit-sharing.¹
- Guidance on establishing regional/national registries and linkages to international markets (Article 6, VCM, CORSIA).
- MRV guidance shall include indicators for E&S co-benefits and safeguard performance (e.g., inclusion, grievance resolution, benefit-sharing).

4. Workshop Summary Report

- A synthesis of stakeholder consultation workshops conducted at regional and national levels.
- The report should capture discussions, feedback received, key insights, and recommendations for refining the framework.
- It should document agreements reached and identify capacity-building priorities for Member States.

2. QUALIFICATION AND EXPERIENCE REQUIREMENTS

(a) Qualifications and skills

Minimum Academic Qualification: A Master's degree (or higher) in Environmental Science, Climate, Change, Development/Climate Finance, Environmental Economics, Sustainable Finance, Law, or another relevant discipline with a strong climate policy or environmental governance component

- (a) **Analytical and Technical Expertise:** Proven capability in **carbon market analysis**, climate finance structuring, or policy formulation with an emphasis on **market-based climate mechanisms**, particularly within developing or emerging economies.
- (b) **Communication and Reporting Skills:** Excellent **written and verbal communication** skills in **English**, including the ability to translate complex technical and regulatory concepts into concise, actionable content. The consultant must also be capable of producing high-quality reports, frameworks, and policy briefs tailored to technical and non-technical audiences.

¹ The consultant shall not prepare recommendations that commit SADC/Member States to activities likely to entail high E&S risk without subsequent assessment under applicable ESF/national systems.

- (c) **Language Skills:** Proficiency in French and/or Portuguese (spoken or written) will be considered an advantage, given the multilingual context of the SADC region.

(ii) Specific Professional Experience

To ensure the successful execution of the assignment, the consultant or consulting team must meet the following academic and skills-related requirements:

- (d) **Stakeholder Engagement and Facilitation Skills:** Demonstrated ability to **effectively engage a diverse range of stakeholders**, including government entities, private sector actors, civil society organisations, and international development partners. The consultant must possess strong facilitation skills for organising and guiding **multi-stakeholder consultations**, validation workshops, and high-level dialogues.

(iii) General Professional Experience

- (a) A minimum of 10 years of relevant experience in climate policy, carbon markets, and/or environmental finance, including both compliance and voluntary market instruments.
- (b) Proven expertise in designing or implementing carbon market mechanisms such as emissions trading schemes, carbon credit systems, and results-based finance.
- (c) Demonstrated understanding of the Paris Agreement, with specific focus on Article 6 mechanisms (ITMOs, Article 6.4 mechanism, and non-market approaches).
- (d) Regional experience in the SADC region is highly desirable, particularly in cross-border or regional climate initiatives.
- (e) Experience working with governments, RECs, international organisations, or climate finance institutions (e.g., GCF, GEF, NAMA Facility) is a strong advantage.
- (f) Ability to lead or contribute to multi-disciplinary teams involving legal, financial, and technical expertise.

2 Duration of the assignment

The Individual Consultant will work within the 3 months from the date of signing the agreement.

3 Facilities to be provided by the Client

The assignment will mostly be home-based and shall require travel to the Botswana to conduct the training and technical assistance.

4 Location of Employment

The services shall be home-based. The consultant will be required to facilitate the consultancy consultations and workshops either face-to-face or virtually.

- 5 The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" dated September 2023 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.
- 6 A Consultant will be selected in accordance with the Individual Consultant Selection Method set out in the Procurement Regulations.

7 Mode of Application

Interested Individuals Consultants meeting the stated requirements should submit their Expressions of interest including updated detailed curriculum vitae (CVs) and copies of professional certificates must be delivered in a written form using a drag and drop electronic tender box by **Thursday 10th April 2026 on or before 23:59 hours, Botswana local time.** No public opening will be held.

Collab link: <https://collab.sadc.int/s/B5WoX9ceaXL8GY5>

Kindly note that only a highly technically scored bidder will be contacted for a negotiations meeting.

8 VALIDITY OF THE TECHNICAL PROPOSAL

Your submission should be valid for a period of **120 days** from the date of deadline for submission. The detailed Terms of Reference (TOR) for the assignment can be found at the following website: (<https://www.sadc.int/procurement-opportunities>)

10. Additional requests for information and clarifications can be made through the address below:

The Procuring entity: **SADC Secretariat**

Head of Procurement Unit

Contact person: **Mr. Purpose Chifani**

Telephone: **+267 364 1842 / 3951863**

Fax: **+267 3972848**

E-mail: pchifani@sadc.int

Copy to: smuchuru@sadc.int and tchabwera@sadc.int

ANNEX 1- CURRICULUM VITAE (CV)

Position Title and No.	{e.g., K-1, INDIVIDUAL CONSULTANT}
Name of Expert:	{Insert full name}
Date of Birth:	{day/month/year}
Country of Citizenship/Residence	

Education: {List college/university or other specialized education, giving names of educational institutions, dates attended, degree(s)/diploma(s) obtained}

Employment record relevant to the assignment: {Starting with present position, list in reverse order. Please provide dates, name of employing organization, titles of positions held, types of activities performed and location of the assignment, and contact information of previous clients and employing organization(s) who can be contacted for references. Past employment that is not relevant to the assignment does not need to be included.}

Period	Employing organization and your title/position. Contact information for references	Country	Summary of activities performed relevant to the Assignment
[e.g., May 2005-present]	[e.g., Ministry of, advisor/consultant to... For references: Tel...../e-mail.....; Mr. Hubbub, Deputy Minister]		

Membership in Professional Associations and Publications:

Language Skills (indicate only languages in which you can work):

DT



DT



Adequacy for the Assignment:

Detailed Tasks Assigned on Consultant's Team of Experts:	Reference to Prior Work/Assignments that Best Illustrates Capability to Handle the Assigned Tasks
{List all deliverables/tasks as in REOI or TORS in which the Expert will be involved)	

Experts contact information : (E-mail, Phone.....)

Certification:

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications, and my experience, and I am available to undertake the assignment in case of an award. I understand that any misstatement or misrepresentation described herein may lead to my disqualification or dismissal by the Client, and/or sanctions by the Bank.

{day/month/year}

□

Name of Expert

Signature

Date

DT



Signed with Impression - Chain of Custody



Signature Request

Signature Request ID:	e288dddf-e339-4acc-b4a3-ca8aac6070ae	Timestamp:	2026-03-26 15:19:11 GMT
Signee Name:	Veronica Zulu. Chingalawa	Sender Name:	Veronica Zulu. Chingalawa
Request Type:	WebSigning	Request Status:	WEBVIEWER SIGNED

Original Document

Document Name:	REOI for CARBON MARKET Ex.pdf	Document Size:	212.2 KB
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Email Evidence

Signee Email:	vchingalawa@sadc.int	Email Subject:	Not available in Silent Mode
Email Sent Timestamp:	Not available in Silent Mode	Email Opened Timestamp:	Not available in Silent Mode

Web Evidence

Signee IP Address:	102.165.133.27	Request Timestamp:	2026-03-26 15:18:19 GMT
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Annotations and Modifications

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Text Annotation Count:	0	Initial All Pages Count:	1
Single Initial Count:	0		

Signing Evidence

Signee Mobile:	+270000000000	Sign Type:	WebSigning
Security Challenge:	NONE	Part of Workflow:	NONE
Action:	APPROVE	Reason for Action:	Approved

Chain Of Custody Generation

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Signed with Impression - Chain of Custody



Signature Request

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Signee Name:	Dotto B. Timbo	Sender Name:	Dotto B. Timbo
Request Type:	WebSigning	Request Status:	WEBVIEWER SIGNED

Original Document

Document Name:	REOI for CARBON MARKET Ex.pdf	Document Size:	323.4 KB
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Email Evidence

Signee Email:	dtimbo@sadc.int	Email Subject:	Not available in Silent Mode
Email Sent Timestamp:	Not available in Silent Mode	Email Opened Timestamp:	Not available in Silent Mode

Web Evidence

Signee IP Address:	41.223.73.234	Request Timestamp:	2026-03-26 20:06:15 GMT
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Annotations and Modifications

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Text Annotation Count:	0	Initial All Pages Count:	1
Single Initial Count:	0		

Signing Evidence

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Action:	APPROVE	Reason for Action:	DT

Chain Of Custody Generation

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