

CONSULTANCY SERVICES TO REVISE DRAFT REGIONAL STRATEGY ON YOUTH, PEACE AND SECURITY

SPECIFIC PROCUREMENT NOTICE

REQUEST FOR EXPRESSION OF INTEREST SELECTION OF AN INDIVIDUAL CONSULTANT

Date: 26 September 2025

Reference Number: SADC/3/5/2/424

Title of Assignment: Consultancy Services to revise Draft Regional Strategy on

Youth, Peace and Security

Procurement entity: Southern African Development Community (SADC)

Secretariat

Location: SADC Secretariat, Western Commercial Road (near Lobatse and Siboni Roads), CBD Plot 54385, Private Bag 0095, Gaborone, BOTSWANA.

- 1. The SADC Secretariat herewith invites individual consultants to submit proposals for the following contract: "Consultancy Services to revise Draft Regional Strategy on Youth, Peace and Security". More details on the scope of the contract(s) are provided in the Bidding Documents which can be downloaded, free of charge, from the following website: www.sadc.int
- 2. The procurement method used for this contract is **Selection of an Individual Consultant,** as defined in the **SADC Secretariat Guidelines for Procurement and Grants,** 2021 available at the following website: www.sadc.int
- 3. The Request for Expression of Interest (REOI) is open to individuals who satisfy the eligibility and qualification requirements stated in the Bidding Documents.
- 4. The date and time of submission of the Bids at the address indicated in the Bidding Documents is **17 October 2025**, at or before midnight, local Botswana time. Proposals received after this time and date, or submitted otherwise than indicated in the Bidding Documents shall not be considered and shall be returned unopened.



- 5. All notifications concerning this procurement process, including modification of the *Bidding Documents*, results of the evaluation or cancellation notices, will be published on the following website www.sadc.int.
- 6. Interested individual consultants may seek clarification or/and additional information concerning this contract, only in writing and by latest 7 October 2025 at or before 00:00 midnight local Botswana time, from the following contact points.

Attention: Mr. Thomas Chabwera

Address: SADC Secretariat, Plot No. 54385, New CBD, Private Bag 0095

Gaborone, Botswana, Telephone: +267 395 1863

E-mail: tchabwera@sadc.int

Copy to: bmaruping@sadc.int and ktunda@sadc.int

Responses to requests for clarifications will be posted on the SADC website by **10 October 2025**, by midnight, Botswana Time

7. Description of the assignment: "Consultancy Services to revise Draft Regional Strategy on Youth, Peace and Security" - SADC/3/5/2/424".

Mr. Thomas Chabwera

-----Head of Procurement Unit





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Signature Request ID: 9ae67ef3-33bd-41e5-83b4-

c06c24afab20

WebSigning

Timestamp: 2025-09-26 13:12:25 GMT

Diana Sello

Signee Name: Diana Sello

> Request Status: WEBVIEWER SIGNED

Original Document

Request Type:

Document Name: SPN YPS Strategy.pdf Document Size: 161.7 KB

Email Evidence

Signee Email: dsello@sadc.int Email Subject: Not available in Silent Mode

Sender Name:

Email Sent Timestamp: Email Opened Timestamp: Not available in Silent Mode Not available in Silent Mode

Web Evidence

Signee IP Address: 160.242.95.226 2025-09-26 13:11:44 GMT Request Timestamp:

Signee GPS (if shared):

BW: Mozilla/5.0 (Windows NT 10.0; Terms Accepted Timestamp: Win64; x64) AppleWebKit/537.36 (KHTML, like Gecko) Chrome/140.0.0.0 Safari/537.36

2025-09-26 13:11:54 GMT

Annotations and Modifications

Signature Count: 2 Form Fields Filled Count: 0 0 **Text Annotation Count:** Initial All Pages Count: 0

Single Initial Count: 0

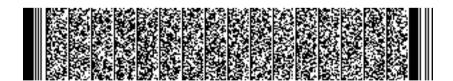
Signing Evidence

+27000000000 Signee Mobile: Sign Type: WebSigning NONE Security Challenge: NONE Part of Workflow:

Chain Of Custody Generation

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YPS Strategy.pdf





Signature Request

Signature Request ID: a6b2f5e3-c78f-4178-8a31-

748fcf306d27

Timestamp:

Request Timestamp:

2025-09-26 13:24:12 GMT

Signee Name: Thomas Chabwera

Sender Name: Request Status: WebSigning

Thomas Chabwera WEBVIEWER SIGNED

Original Document

Request Type:

Document Name: SPN YPS Strategy.pdf Document Size: 320.0 KB

Email Evidence

Signee Email: tchabwera@sadc.int Email Subject: Not available in Silent Mode

Email Sent Timestamp: Email Opened Timestamp: Not available in Silent Mode

Not available in Silent Mode

Web Evidence

Signee GPS (if shared):

Signee IP Address: 102.134.165.92

BW: Mozilla/5.0 (Windows NT 10.0; Terms Accepted Timestamp: Win64; x64) AppleWebKit/537.36 (KHTML, like Gecko) Chrome/140.0.0.0 Safari/537.36

2025-09-26 13:23:27 GMT 2025-09-26 13:23:37 GMT

Annotations and Modifications

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Single Initial Count: 0

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Chain Of Custody Generation

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