



**CONSULTANCY TO REVIEW SADC REGIONAL STRATEGY FOR  
DEVELOPMENT OF STATISTICS (RSDS 2020 – 30)  
SPECIFIC PROCUREMENT NOTICE**

**REQUEST FOR EXPRESSION OF INTEREST**

**SELECTION OF AN INDIVIDUAL CONSULTANT**

**Date:** 25 September 2025

**Reference Number:** SADC/3/5/2/422

**Title of Assignment:** CONSULTANCY TO REVIEW SADC REGIONAL STRATEGY FOR DEVELOPMENT OF STATISTICS (RSDS 2020 – 30)

**Procurement entity:** Southern African Development Community (SADC) Secretariat

**Location:** SADC Secretariat, Western Commercial Road (near Lobatse and Siboni Roads), CBD Plot 54385, Private Bag 0095, Gaborone, BOTSWANA.

1. The **SADC Secretariat** herewith invites individuals to submit proposals for the following contract: “**CONSULTANCY TO REVIEW SADC REGIONAL STRATEGY FOR DEVELOPMENT OF STATISTICS (RSDS 2020 – 30)**”. More details on the scope of the contract(s) are provided in the Bidding Documents which can be downloaded, free of charge, from the following website: [www.sadc.int](http://www.sadc.int)
2. The procurement method used for this contract is **Selection of an Individual Consultant**, as defined in the **SADC Secretariat Guidelines for Procurement and Grants**, edition April 2025 available at the following website: [www.sadc.int](http://www.sadc.int)
3. The Request for Expression of Interest (REOI) is open to individuals who satisfy the eligibility and qualification requirements stated in the Bidding Documents.
4. The date and time of submission of the Bids at the address indicated in the Bidding Documents is **9 October 2025, at or before midnight, local Botswana time**. Proposals received after this time and date, or submitted otherwise than indicated in the Bidding Documents shall not be considered and shall be returned unopened.

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5. All notifications concerning this procurement process, including modification of the *Bidding Documents*, results of the evaluation or cancellation notices, will be published on the following website [www.sadc.int](http://www.sadc.int).
6. Interested individual consultants may seek clarification or/and additional information concerning this contract, only in writing and by latest **2 October 2025 at or before 00:00 midnight local Botswana time**, from the following contact points.

Attention: **Mr. Thomas Chabwera**

Address: SADC Secretariat, Plot No. 54385, New CBD, Private Bag 0095

Gaborone, Botswana, Telephone: +267 395 1863

E-mail: [tchawbera@sadc.int](mailto:tchawbera@sadc.int) and [djagai@sadc.int](mailto:djagai@sadc.int)

Copy to, [pchifani@sadc.int](mailto:pchifani@sadc.int) and [dtimbo@sadc.int](mailto:dtimbo@sadc.int)

Responses to requests for clarifications will be posted on the SADC website by **6 October 2025**, by midnight, Botswana Time

7. Description of the assignment: **“CONSULTANCY TO REVIEW SADC REGIONAL STRATEGY FOR DEVELOPMENT OF STATISTICS (RSDS 2020 – 30) - SADC/3/5/2/422”**.

**Mr. Thomas Chabwera**

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**Head of Procurement Unit**

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Signed with Impression - Chain of Custody



#### Signature Request

Signature Request ID:	5c275587-9128-4059-9040-f687fed25063	Timestamp:	2025-09-25 19:34:16 GMT
Signee Name:	Diana Sello	Sender Name:	Diana Sello
Request Type:	WebSigning	Request Status:	WEBVIEWER SIGNED

#### Original Document

Document Name:	SPN CONSULTANCY FOR REVIEW SADC REGIONAL STRATEGY.docx	Document Size:	231.0 KB
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#### Email Evidence

Signee Email:	dsello@sadc.int	Email Subject:	Not available in Silent Mode
Email Sent Timestamp:	Not available in Silent Mode	Email Opened Timestamp:	Not available in Silent Mode

#### Web Evidence

Signee IP Address:	143.105.49.181	Request Timestamp:	2025-09-25 19:33:23 GMT
Signee GPS (if shared):	BW: Mozilla/5.0 (Windows NT 10.0; Win64; x64) AppleWebKit/537.36 (KHTML, like Gecko) Chrome/140.0.0.0 Safari/537.36	Terms Accepted Timestamp:	2025-09-25 19:33:48 GMT

#### Annotations and Modifications

Signature Count:	2	Form Fields Filled Count:	0
Text Annotation Count:	0	Initial All Pages Count:	0
Single Initial Count:	0		

#### Signing Evidence

Signee Mobile:	+270000000000	Sign Type:	WebSigning
Security Challenge:	NONE	Part of Workflow:	NONE

#### Chain Of Custody Generation

Attached Document Name:	20250925T193416.210953Z SPN CONSULTANCY FOR REVIEW SADC REGIONAL STRATEGY.docx	Attached Timestamp:	2025-09-25 19:34:16 GMT
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Signature Request

Signature Request ID:	01bd497b-325d-44ce-809a-14ab2bd4b046	Timestamp:	2025-09-25 21:24:19 GMT
Signee Name:	Thomas Chabwera	Sender Name:	Thomas Chabwera
Request Type:	WebSigning	Request Status:	WEBVIEWER SIGNED

Original Document

Document Name:	SPN CONSULTANCY FOR REVIEW SADC REGIONAL STRATEGYdocx.pdf	Document Size:	378.3 KB
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Email Evidence

Signee Email:	tchabwera@sadc.int	Email Subject:	Not available in Silent Mode
Email Sent Timestamp:	Not available in Silent Mode	Email Opened Timestamp:	Not available in Silent Mode

Web Evidence

Signee IP Address:	41.87.162.250	Request Timestamp:	2025-09-25 21:23:25 GMT
Signee GPS (if shared):	BW: Mozilla/5.0 (Windows NT 10.0; Win64; x64) AppleWebKit/537.36 (KHTML, like Gecko) Chrome/140.0.0.0 Safari/537.36	Terms Accepted Timestamp:	2025-09-25 21:23:37 GMT

Annotations and Modifications

Signature Count:	2	Form Fields Filled Count:	0
Text Annotation Count:	0	Initial All Pages Count:	0
Single Initial Count:	0		

Signing Evidence

Signee Mobile:	+27000000000	Sign Type:	WebSigning
Security Challenge:	NONE	Part of Workflow:	NONE

Chain Of Custody Generation

Attached Document Name:	20250925T212419.532089Z SPN CONSULTANCY FOR REVIEW SADC REGIONAL STRATEGYdocx.pdf	Attached Timestamp:	2025-09-25 21:24:19 GMT
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