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SPECIFIC PROCUREMENT NOTICE

**TENDER FOR THE SUPPLY, DELIVERY, INSTALLATION, CONFIGURATION & COMMISSIONING OF ICT NETWORK EQUIPMENT**

**Reference Number:** ***SPGRC/ INFO 03/2025-26***

**Procurement entity:** The Southern African Development Community (SADC) Plant Genetic Resources Centre (SPGRC) *Plot 6300* *Great East Road*, *Lusaka*

1. SPGRC herewith invites *companies/firms* to submit *bids* for the following contract(s): Tender for the supply, delivery, installation, configuration & commissioning of ICT network equipment.

More details on the scope of the contract(s) provided in the *Bidding Document* which can be downloaded, free of charge, from the following website: [*www.sadc.int*](http://www.sadc.int/)*.*

1. The procurement method used for this contract is Negotiated Procedure as defined in the ***SADC Secretariat Guidelines for Procurement and Grants,*** edition of March 2025*,*available at the following website: [*www.sadc.int*](http://www.sadc.int/)*.*
2. The *INVITATION TO BID* is open to all *companies/firms* which satisfy the eligibility and qualification requirements stated in the *Bidding Document.*
3. The deadline date and time of submission of bids to <https://collab.sadc.int/s/qijxLmJz9ymsSfQ> is **24th September 2025** **at midnight Zambia local time**. Bids received after this time and date, or submitted otherwise than indicated in the *Bidding Document* shall not be considered.

All notifications concerning this procurement process, including modification of the *Bidding Document*, results of the evaluation or cancellation notices, will be published on the following website [*www.sadc.int*](http://www.sadc.int/)and will also be communicated directly to the bidders.

Interested *companies/firms* may seek clarification or/and additional information concerning thiscontract, only in writing and by latest  **8th September 2025**  **at 17:00 hours local** **time***,* through the following email: [**ckasampi@sadc.int**](mailto:ckasampi@sadc.int) and copy: [**jshava@sadc.int**](mailto:jshava@sadc.int)**;**  [**tchabwera@sadc.int**](mailto:tchabwera@sadc.int)

*Att: Mr. Collins Kasampi, Assistant Procurement Officer SPGRC*

*Private Bag CH6. Tel: +260 211 399 201*