



SADC SECRETARIAT

REQUEST FOR EXPRESSION OF INTEREST (INDIVIDUAL CONSULTANTS SELECTION)

COUNTRY: BOTSWANA

NAME OF PROJECT: SADC REGIONAL STATISTICS PROJECT (RSP)

PROJECT ID: P175731

**ASSIGNMENT TITLE: INDIVIDUAL CONSULTANCY TO CARRY OUT
REVIEWS ON NATIONAL ACCOUNTS STATISTICS PRACTICES IN ZIMBABWE**

REFERENCE NUMBER: SADC/3/5/2/410

DATE OF ISSUE: 23 July 2025

The SADC Secretariat through the SADC Regional Statistics Project has received a grant. The aim of this grant is to strengthen the institutional capacity of SADC and participating countries to produce, disseminate and use quality statistics while increasing regional harmonization and collaboration.

The Regional Infrastructure Development Master Plan (RIDMP), the SADC Regional Agricultural Policy (RAP), the Industrialisation Strategy and the Roadmap, among others, are complementary guiding frameworks for achieving the regional integration agenda. SADC has also developed various Protocols for domestication and implementation by Member States including the most recent one, the Protocol on Statistics, to enhance harmonization of statistics. The operating framework for implementing statistical activities as priorities for the region is the Regional Strategy for Development of Statistics (RSDS) and is aligned to SADC Vision 2050 and RISDP 2020-30.

Demand for quality and harmonized statistics has been on the rise to monitor progress in developmental agendas at national, regional, continental, and global level. The scope of data demand cuts across economic, social, and on emerging issues such as climate change, disaster-risk, environment and others related.

The SADC Secretariate intends to apply part of the proceeds of this financing to eligible payments under the contract for hiring an **INDIVIDUAL CONSULTANCY TO CARRY OUT REVIEWS ON NATIONAL ACCOUNTS STATISTICS PRACTICES IN ZIMBABWE**

The SADC Secretariat invites submissions from suitably qualified and interested individual consultants to conduct the training, recruited as individual consultant following World Bank Procurement Regulations dated September 2023.

Title : INDIVIDUAL CONSULTANCY TO CARRY OUT REVIEWS ON NATIONAL ACCOUNTS STATISTICS PRACTICES IN ZIMBABWE

Time Commitment : 100%

Accountable : Senior Officer, Research and Statistics

Duration of Assignment: 4 months

1. The Objectives of the Assignment

1.1. Overall objective

The overall objective of this exercise is to harmonize national accounts statistics in the region through capacity building and conduct of methodological reviews to Member States based on the SADC National Accounts Guidelines.

1.2. Purpose (Specific Objectives)

The specific objective of the assignment is to produce a review report of 1 Member State on its current status producing and disseminating national accounts statistics as per the SADC National Accounts Guidelines and on supply-use tables practice. This report shall also identify best practices and gaps in the Member State on the subject matter with an implementation matrix that shall guide subsequent activities or interventions required from Secretariat and the Member State for implementation towards harmonization in national accounts statistics.

1.3 Expected results

The consultant is expected to achieve the following results in the following:

- Strengthened technical capacity of Zimbabwe in the generation and use of national accounts statistics for measuring economic performance;
- ii. The review session shall enable participants to gain technical expertise for independent computation of harmonized national accounts statistics up to milestones 2 of SNA 2008; and
- iii. The review exercise shall provide a repository of good practices and identify potential gaps that shall assist Secretariat in formulating effective actions for roll out.

2. QUALIFICATION AND EXPERIENCE REQUIREMENTS

This assignment is expected to be carried out by an individual consultant as the Master Trainer and there should be evidence of in-depth knowledge covering National Accounts methodologies. The specific profile is provided below:

2.1 Qualifications and Skills

A minimum of a Degree in statistics, economics or related field. A Masters degree and above shall be an advantage.

- Written and oral fluency in the English language is essential. Knowledge of French and Portuguese would be an asset.
- Excellent oral and written communication, analytical, presentation and report writing skills in English Language.
- Excellent time management and organizational skills to prioritize workload and deliver needful during the training week.

2.2 General Professional Experience

- The Expert Must have at least ten (10) years of experience in national accounts statistics.

2.3 Specific Professional Experience

- Experience of compilation of national accounts statistics up to milestone 2 of SNA 2008 and supply-use tables at national level;
- Demonstrated experience in the drafting of methodological guidelines on national accounts statistics at national level and regional level;
- Extensive experience in as a resource person in delivering training on national accounts statistics at national/regional/international stages;
- Experience in undertaking methodological soundness reviews in National Accounts Statistics in Africa;
- Experience in working on economic statistics linked to National Accounts including trade, balance of payment and government statistics.

3 Duration of the assignment

The Individual Consultant will work within the 4 months from the date of signing the agreement.

4 Facilities to be provided by the Client

The assignment will mostly be home-based and shall require travel to the Zimbabwe to conduct the technical assistance.

5 Location of Employment

The assignment will involve traveling to the Zimbabwe to conduct the technical assistance.

- 6 The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" dated September 2023 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.
- 7 A Consultant will be selected in accordance with the Individual Consultant Selection Method set out in the Procurement Regulations.

8 Mode of Application

Interested Individuals Consultants meeting the stated requirements should submit their Expressions of interest including updated detailed curriculum vitae (CVs) and copies of professional certificates must be delivered in a written form using a drag and drop electronic tender box by **Friday 8 August 2025 on or before 23:59 hours, Botswana local time.** No public opening will be held.

Collab link: <https://collab.sadc.int/s/Qob28b5GnSk48Hk>

Kindly note that only highly technically scored bidder will be contacted for negotiations meeting.

9 VALIDITY OF THE TECHNICAL PROPOSAL

Your submission should be valid for a period of **120 days** from the date of deadline for submission. The detailed Terms of Reference (TOR) for the assignment can be found at the following website: (<https://www.sadc.int/procurement-opportunities>)

10. Additional requests for information and clarifications can be made through the address below:

The Procuring entity: **SADC Secretariat**

Head of Procurement Unit

Contact person: **Ms. Mercy Mikuwa**

Telephone: **+267 364 1989 / 3951863**

Fax: **3972848**

E-mail: mmikuwa@sadc.int

Copy to: djagai@sadc.int or tchabwera@sadc.int

ANNEX 1- CURRICULUM VITAE (CV)

Position Title and No.	{e.g., K-1, INDIVIDUAL CONSULTANT}
Name of Expert:	{Insert full name}
Date of Birth:	{day/month/year}
Country of Citizenship/Residence	

Education: {List college/university or other specialized education, giving names of educational institutions, dates attended, degree(s)/diploma(s) obtained}

Employment record relevant to the assignment: {Starting with present position, list in reverse order. Please provide dates, name of employing organization, titles of positions held, types of activities performed and location of the assignment, and contact information of previous clients and employing organization(s) who can be contacted for references. Past employment that is not relevant to the assignment does not need to be included.}

Period	Employing organization and your title/position. Contact information for references	Country	Summary of activities performed relevant to the Assignment
[e.g., May 2005-present]	[e.g., Ministry of, advisor/consultant to... For references: Tel...../e-mail.....; Mr. Hbbbbbb, deputy minister]		

Membership in Professional Associations and Publications:

Language Skills (indicate only languages in which you can work):

Adequacy for the Assignment:

Detailed Tasks Assigned on Consultant's Team of Experts:	Reference to Prior Work/Assignments that Best Illustrates Capability to Handle the Assigned Tasks
{List all deliverables/tasks as in REOI or TORS in which the Expert will be involved)	

Experts contact information: (e-mail, phone.....)

Certification:

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications, and my experience, and I am available to undertake the assignment in case of an award. I understand that any misstatement or misrepresentation described herein may lead to my disqualification or dismissal by the Client, and/or sanctions by the Bank.

{day/month/year}

□

Name of Expert

Signature

Date



Signed with Impression - Chain of Custody



Signature Request

Signature Request ID:	59720b82-b3c6-4116-84e7-863c1df2902a	Timestamp:	2025-07-18 15:13:04 GMT
Signee Name:	Diana Sello	Sender Name:	Diana Sello
Request Type:	WebSigning	Request Status:	WEBVIEWER SIGNED

Original Document

Document Name:	REOI for NATIONAL ACCOUNTS ZIMBABWEExAnte.pdf	Document Size:	188.7 KB
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Email Evidence

Signee Email:	dsello@sadc.int	Email Subject:	Not available in Silent Mode
Email Sent Timestamp:	Not available in Silent Mode	Email Opened Timestamp:	Not available in Silent Mode

Web Evidence

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Annotations and Modifications

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Text Annotation Count:	0	Initial All Pages Count:	0
Single Initial Count:	0		

Signing Evidence

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Security Challenge:	NONE	Part of Workflow:	NONE

Chain Of Custody Generation

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Signed with Impression - Chain of Custody



Signature Request

Signature Request ID:	405dbf18-7b43-4130-b1b0-cdcedf1b7b9a	Timestamp:	2025-07-18 15:26:43 GMT
Signee Name:	Thomas Chabwera	Sender Name:	Thomas Chabwera
Request Type:	WebSigning	Request Status:	WEBVIEWER SIGNED

Original Document

Document Name:	REOI for NATIONAL ACCOUNTS ZIMBABWEExAnte.pdf	Document Size:	673.0 KB
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Email Evidence

Signee Email:	tchabwera@sadc.int	Email Subject:	Not available in Silent Mode
Email Sent Timestamp:	Not available in Silent Mode	Email Opened Timestamp:	Not available in Silent Mode

Web Evidence

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Security Challenge:	NONE	Part of Workflow:	NONE

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