



SADC SECRETARIAT

**REQUEST FOR EXPRESSION OF INTEREST (INDIVIDUAL CONSULTANTS
SELECTION)**

COUNTRY: BOTSWANA

NAME OF PROJECT: SADC REGIONAL STATISTICS PROJECT (RSP)

PROJECT ID: P175731

ASSIGNMENT TITLE: INDIVIDUAL CONSULTANCY TO DEVELOP THE
NATIONAL STRATEGY FOR DEVELOPMENT OF STATISTICS (NSDS) OF
SOUTH AFRICA

REFERENCE NUMBER: SADC/3/5/2/411

DATE OF ISSUE: 31 July 2025

The SADC Secretariat through the SADC Regional Statistics Project has received a grant. The aim of this grant is to strengthen the institutional capacity of SADC and participating countries to produce, disseminate and use quality statistics while increasing regional harmonization and collaboration.

The Regional Infrastructure Development Master Plan (RIDMP), the SADC Regional Agricultural Policy (RAP), the Industrialisation Strategy and the Roadmap, among others, are complementary guiding frameworks for achieving the regional integration agenda. SADC has also developed various Protocols for domestication and implementation by Member States including the most recent one, the Protocol on Statistics, to enhance harmonization of statistics. The operating framework for implementing statistical activities as priorities for the region is the Regional Strategy for Development of Statistics (RSDS) and is aligned to SADC Vision 2050 and RISDP 2020-30.

Demand for quality and harmonized statistics has been on the rise to monitor progress in developmental agendas at national, regional, continental, and global level. The scope of data demand cuts across economic, social, and on emerging issues such as climate change, disaster-risk, environment and others related.

The SADC Secretariate intends to apply part of the proceeds of this financing to eligible payments under the contract for hiring an INDIVIDUAL CONSULTANCY TO DEVELOP THE NATIONAL STRATEGY FOR DEVELOPMENT OF STATISTICS (NSDS) OF SOUTH AFRICA

The SADC Secretariat invites submissions from suitably qualified and interested individual consultants to conduct the training, recruited as individual consultant following World Bank Procurement Regulations dated September 2023.

Title : INDIVIDUAL CONSULTANCY TO DEVELOP THE NATIONAL STRATEGY FOR DEVELOPMENT OF STATISTICS (NSDS) OF SOUTH AFRICA

Time Commitment : 100%

Accountable : Senior Officer, Research and Statistics

Duration of Assignment: 8 months

1. The Objectives of the Assignment

1.1 Overall objective

1.1. Overall objective

The overall objective of this consultancy is to support National Statistical offices (NSOs) on strategic and policy aspects pertaining to Official Statistics to strengthen governance and provide strategic direction ensuring fulfillment of its mandate in the development process at national and international level.

1.2. Purpose (Specific Objectives)

- The specific objective of this consultancy is to develop a draft NSDS for South Africa as a guiding policy framework for coordination and implementation of statistics in support of national priorities and responsive to regional, continental and global agendas. The NSDS also needs to cater for specific issues such as: advocacy, communication, gender mainstreaming, cybersecurity, results-based framework, innovative data sources and others relevant. The NSDS should include, among other aspects, identification of data production, dissemination, and usage gaps; priority sectors (such as agriculture, labour, education, environment); a long-term vision for statistical development; a list of key outputs (like censuses, surveys, administrative data); and strategic objectives aligned with national, regional, and global commitments (e.g., SDGs, RISDP, SHaSA).

1.3 Expected results

The consultant is expected to achieve the following results in the following as part of drafting the NSDS:

- i. Assessment and review of the existing policy and strategic frameworks identifying gaps and challenges amongst others with a defined and well-structured stakeholders engagement plan;
- ii. Identification of specific and impactful recommendations with justification for implementation towards drafting of the NSDS and its strategic focus areas and discussion within the governance structure for consideration; and
- iii. Detailed explanation of the strategic focus areas with a results-based monitoring & evaluation framework aligned to national and international priorities/commitments.

2. QUALIFICATION AND EXPERIENCE REQUIREMENTS

This assignment is expected to be carried out by an individual consultant expert and should be an expert in strategic and policy formulation in Official Statistics. The specific profile is provided below:

2.1 Qualifications and Skills

- A minimum of a Degree in Statistics, Economics or related field. A Masters Degree and P.HD in the same field shall be an added advantage.
- A certificate in results-based monitoring & evaluation is desirable.
- Written and oral fluency in English language is essential.
- Excellent oral and written communication, analytical, presentation and report writing skills in English Language.
- Excellent time management and organizational skills to prioritize workload and deliver needful during the training week.

2.2 General Professional Experience

- The Expert Must have at least ten (20) years of experience in statistical coordination of statistical systems at the highest level.

2.3 Specific Professional Experience

- At least 12 years of experience of leading a Statistics department at national, regional, continental or global level;
- Demonstrated experience in at least 2 exercises of, coordinating the development and implementation, of policy frameworks guiding statistical functions in statistics such as NSDS and related;
- Demonstrated Experience on undertaking high-level activities pertaining to advocacy, gender mainstreaming, communication, innovative data sources, cybersecurity and applying results-based monitoring & evaluation within the national statistical system

3 Duration of the assignment

The Individual Consultant will work within the 8 months from the date of signing the agreement.

4 Facilities to be provided by the Client

For the expert working on this consultancy, the Contracting Authority shall facilitate for visa entry in South Africa, if required.

5 Location of Employment

The assignment may involve traveling to Pretoria, South Africa.

- 6 The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" dated September 2023 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.
- 7 A Consultant will be selected in accordance with the Individual Consultant Selection Method set out in the Procurement Regulations.

8 Mode of Application

Interested Individuals Consultants meeting the stated requirements should submit their Expressions of interest including updated detailed curriculum vitae (CVs) and copies of professional certificates must be delivered in a written form using a drag and drop electronic tender box by **Thursday 14 August 2025 on or before 23:59 hours, Botswana local time.** No public opening will be held.

Collab link: <https://collab.sadc.int/s/5YnBpfiZet2pgKq>

Kindly note that only highly technically scored bidder will be contacted for negotiations meeting.

9 VALIDITY OF THE TECHNICAL PROPOSAL

Your submission should be valid for a period of **120 days** from the date of deadline for submission. The detailed Terms of Reference (TOR) for the assignment can be found at the following website: (<https://www.sadc.int/procurement-opportunities>)

10. Additional requests for information and clarifications can be made through the address below:

The Procuring entity: **SADC Secretariat**
Head of Procurement Unit

Contact person: **Ms. Mercy Mikuwa**

Telephone: **+267 364 1989 / 3951863**

Fax: **3972848**

E-mail: mmikuwa@sadc.int

Copy to: djagai@sadc.int or tchabwera@sadc.int

ANNEX 1- CURRICULUM VITAE (CV)

Position Title and No.	{e.g., K-1, INDIVIDUAL CONSULTANT}
Name of Expert:	{Insert full name}
Date of Birth:	{day/month/year}
Country of Citizenship/Residence	

Education: {List college/university or other specialized education, giving names of educational institutions, dates attended, degree(s)/diploma(s) obtained}

Employment record relevant to the assignment: {Starting with present position, list in reverse order. Please provide dates, name of employing organization, titles of positions held, types of activities performed and location of the assignment, and contact information of previous clients and employing organization(s) who can be contacted for references. Past employment that is not relevant to the assignment does not need to be included.}

Period	Employing organization and your title/position. Contact information for references	Country	Summary of activities performed relevant to the Assignment
[e.g., May 2005-present]	[e.g., Ministry of, advisor/consultant to... For references: Tel...../e-mail.....; Mr. Hbbbbbb, deputy minister]		

Membership in Professional Associations and Publications:

Language Skills (indicate only languages in which you can work):

Adequacy for the Assignment:

Detailed Tasks Assigned on Consultant's Team of Experts:	Reference to Prior Work/Assignments that Best Illustrates Capability to Handle the Assigned Tasks
{List all deliverables/tasks as in REOI or TORS in which the Expert will be involved)	

Experts contact information: (e-mail, phone.....)

Certification:

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications, and my experience, and I am available to undertake the assignment in case of an award. I understand that any misstatement or misrepresentation described herein may lead to my disqualification or dismissal by the Client, and/or sanctions by the Bank.

{day/month/year}

□

Name of Expert

Signature

Date



Signed with Impression - Chain of Custody



Signature Request

Signature Request ID:	6c604335-8fca-42da-8660-36e4aa332f77	Timestamp:	2025-07-30 13:25:04 GMT
Signee Name:	Diana Sello	Sender Name:	Diana Sello
Request Type:	WebSigning	Request Status:	WEBVIEWER SIGNED

Original Document

Document Name:	REOI for NSDS SOUTH AFRICA ExAnte2 ExAnte.pdf	Document Size:	201.6 KB
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Email Evidence

Signee Email:	dsello@sadc.int	Email Subject:	Not available in Silent Mode
Email Sent Timestamp:	Not available in Silent Mode	Email Opened Timestamp:	Not available in Silent Mode

Web Evidence

Signee IP Address:	160.242.95.226	Request Timestamp:	2025-07-30 13:23:21 GMT
Signee GPS (if shared):	BW: Mozilla/5.0 (Windows NT 10.0; Win64; x64) AppleWebKit/537.36 (KHTML, like Gecko) Chrome/138.0.0.0 Safari/537.36	Terms Accepted Timestamp:	2025-07-30 13:23:43 GMT

Annotations and Modifications

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Text Annotation Count:	0	Initial All Pages Count:	0
Single Initial Count:	0		

Signing Evidence

Signee Mobile:	+270000000000	Sign Type:	WebSigning
Security Challenge:	NONE	Part of Workflow:	NONE

Chain Of Custody Generation

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Signed with Impression - Chain of Custody



Signature Request

Signature Request ID:	8ac04101-7a1f-447d-a4d4-1f05d30a721c	Timestamp:	2025-07-30 14:20:02 GMT
Signee Name:	Thomas Chabwera	Sender Name:	Thomas Chabwera
Request Type:	WebSigning	Request Status:	WEBVIEWER SIGNED

Original Document

Document Name:	REOIFO1PDF.pdf	Document Size:	753.4 KB
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Email Evidence

Signee Email:	tchabwera@sadc.int	Email Subject:	Not available in Silent Mode
Email Sent Timestamp:	Not available in Silent Mode	Email Opened Timestamp:	Not available in Silent Mode

Web Evidence

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