



PROGRAMME FOR IMPROVING FISHERIES GOVERNANCE
AND BLUE ECONOMY TRADE CORRIDORS IN SADC REGION (PROFISHBLUE)

REQUEST FOR EXPRESSION OF INTEREST (REOI)

CONSULTING SERVICES TO CONDUCT BENEFICIARY IMPACT ASSESSMENT AND PRODUCTION OF THE PROJECT COMPLETION REPORT FOR THE PROFISHBLUE PROJECT.

(Individual Consultant)

Grant Number: 2100155041083

Project ID Number: P-Z1-AAF-015

Date: 25 April 2025

1. The Southern African Development Community (SADC) Secretariat has received financing from the African Development Bank (AfDB), being a grant under the African Development Fund (ADF) to finance the Programme for Improving Fisheries Governance and Blue Economy Trade Corridors in SADC region (PROFISHBLUE Project). The Secretariat plans to apply part of the agreed amount for this grant to payments under the contract for **Consulting Services to conduct Beneficiary Impact Assessment and drafting of the Project Completion Report for the PROFISHBLUE Project.**
2. A Project Completion Report (PCR) is an important assessment in the life of any Project. It is important to evaluate what a project has or has not completed and to specifically document lessons learnt and recommendations for future project designs. The PCR will integrate a Beneficiary Impact Assessment (BIA). The objective of the BIA is to assess the delivery of the PROFISHBLUE Project as perceived by beneficiaries and stakeholders. Further, it evaluates whether the Project has achieved its intended objectives as planned during the project design and whether it has reached and impacted on the intended beneficiaries. Findings of the BIA will provide a deeper insight into operational and strategic aspects of the project on the impact of the beneficiary communities.
3. The specific objectives of the consultancy are:
 - Evaluate beneficiary and stakeholder perspectives on project design and implementation approach.
 - Assess extent to which project objectives were met from beneficiaries' perspective.
 - Review key relevant documents.
 - Assess what factors enhanced and/or limited achievement of project objectives as well as documentation of the results achieved, and lessons learned for future programming.
 - Conduct consultations with key stakeholders and beneficiaries at various levels.
 - Analyse data and information from the consultations.

- Prepare a draft report to be presented to the SADC Secretariat for comments; and:
 - Incorporate comments from the SADC Secretariat and submit the Final Report.
4. The Individual Consultant will be engaged for a period of sixty (60) days.
5. The SADC Secretariat now invites eligible Individual Consultants to indicate their interest in providing these services. Interested Consultants must provide information indicating that they are qualified to perform the services. The shortlisting criteria are: The consultant should possess the following qualifications and experience:
- Must at least have a Master of Science/Arts in Fisheries/Aquaculture Economics or Agriculture or Animal Science Economics or Business Administration or Project Management/with experience in Fisheries/Aquaculture.
 - Well-developed skills in communication, analytical skills, management, general data capturing, processing and report writing.
 - Ten (10) years professional experience in BIA and PCR of the AfDB projects or other donor funded projects.
 - Have sufficient knowledge of the rules and procedures of AfDB.
 - Proven experience with the M&E methods and approaches (including quantitative, qualitative, and participatory)
6. Eligibility criteria, establishment of the short-list and the selection procedure shall be in accordance with the African Development Bank's Procurement Policy for Bank Group Funded Operations dated October 2015 and in line with the provisions stated in the Grant Agreement. The Bank's Procurement Policy is available on the Bank's website at <http://www.afdb.org>

Full Terms of Reference will be shared with the shortlisted candidates.

The Individual Consultant may have additional experts they may deem necessary to successfully undertake the assignment, but at no extra cost to the Client.

7. Individual Consultants will be Evaluated basing on criteria below:

Level of education in general	10%
Educational level compared to the field of mission	30%
Years of experience in general	20%
Number of years of experience relevant to the mission	40%

8. Interested Individual consultants may obtain further information at the address below during office hours from 8:00 am to 5:00 pm Botswana time.
9. Expressions of interest must be submitted electronically via this LINK: <https://collab.sadc.int/s/K2mk3W6gRqzgoW7> by midnight Botswana time on **15 May 2025** and mention **“Project Completion Report and Beneficiary Impact Assessment”**

Attn:

The Procuring entity: SADC Secretariat
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