



October 22nd, 2024

ref: EAL-1A,2P,5A/SADC/RPTC/LAYPLAN-RFC/24.01

The Head of Procurement,
Southern African Development Community,
Preparation of Detailed layout plan for the SADC Regional Peacekeeping Training Centre in
Harare, Zimbabwe
Tender Number : SADC/RPTC/LAYPLAN / 01
Plot 54385 CBD
P/ BAG 0095
GABORONE, BOTSWANA,

**REFERENCE NUMBER: SADC/RPTC/LAYPLAN / 01 FOR
PREPARATION OF DETAILED LAYOUT PLAN FOR THE SADC REGIONAL
PEACEKEEPING TRAINING CENTRE IN HARARE, ZIMBABWE**

REQUEST FOR CLARIFICATIONS

We refer to the request for bid (RFB) document dated 24th September 2024 in connection with the above-mentioned project.

We have gone through the tender document and we would like to request for clarification of the matters (items) below;

- On page 1 of 17 of the Request for Bids document, item no 2 states;
"2. ***You should send only one quotation for this requirement alternative bid will not be accepted.
Bidders must submit electronic version of the technical proposal only in PDF Format. Bidders passing the threshold under 5.8 below (i.e. technically responsive bids) will be asked to submit the financial proposals.)***"

Please clarify if the submission should include a technical proposal only or a technical proposal with a financial proposal

- On page 19 of 17 of the Request for Bids document, you provided an Annexure A; which is Bills of Quantities: Is the BoQ to be filled and submitted together with a technical proposal and be counted as a financial proposal?

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3. While the duration is to be proposed by the bidder, could you provide an estimated project timeline or milestones expected by SADC to assist in defining the duration for both parts of the project (topographical survey and layout plan)?

We would appreciate receiving your response at the earliest best to be sure of what to prepare and submit.

We thank you for your attention and assure you of our best services always.

Yours sincerely,


Kaisi Kalambo
MANAGING DIRECTOR