



SADC SECRETARIAT

REQUEST FOR EXPRESSION OF INTEREST (INDIVIDUAL CONSULTANTS SELECTION)

COUNTRY:	BOTSWANA
NAME OF PROJECT:	SADC REGIONAL STATISTICS PROJECT (RSP)
PROJECT ID:	P175731
ASSIGNMENT TITLE:	INDIVIDUAL CONSULTANT TO DEVELOP RECOMMENDATIONS/PROPOSALS FOR UPDATING STATISTICS MAURITIUS STATISTICAL FUNCTIONS AND ITS MODERNIZATION IN LINE WITH RECENT DEVELOPMENTS AT NATIONAL, REGIONAL AND INTERNATIONAL LEVEL
REFERENCE NUMBER:	SADC/3/5/2/342
DATE OF ISSUE:	12 th June 2024

Background

The SADC Secretariate through the SADC Regional Statistics Project has received a grant. The aim is to achieve a transformed agricultural sector that practices sustainable management of the environment and its natural resources to reach the expected outcome of a highly productive agricultural sector. The SADC Secretariate intends to apply part of the proceeds of this financing to eligible payments under the contract for hiring an INDIVIDUAL CONSULTANT TO DEVELOP RECOMMENDATIONS/PROPOSALS FOR UPDATING STATISTICS MAURITIUS STATISTICAL FUNCTIONS AND ITS MODERNIZATION IN LINE WITH RECENT DEVELOPMENTS AT NATIONAL, REGIONAL, AND INTERNATIONAL LEVEL.

The SADC Secretariate invites submissions from suitably qualified and interested individual consultants to conduct the training, recruited as individual consultant following World Bank Procurement Regulations dated September 2023.

Title : INDIVIDUAL CONSULTANT TO DEVELOP RECOMMENDATIONS/PROPOSALS FOR UPDATING STATISTICS MAURITIUS STATISTICAL FUNCTIONS AND ITS MODERNIZATION IN LINE WITH RECENT DEVELOPMENTS AT NATIONAL, REGIONAL AND INTERNATIONAL LEVEL (1 Position)

Time Commitment : 100%

Accountable : Senior Officer, Research and Statistics

Duration of Assignment: 60 calendar days

1. The Objectives of the Assignment

The overall objective of this exercise is to assess/review the statistical functions of Statistics Mauritius and its modernization in line with latest developments in Statistics at national, regional, continental and international level and develop recommendations for consideration and implementation by the governance structure of Statistics Mauritius.

2. Specific objectives

The specific objective of the assignment is to produce a Findings and Recommendation Report of Statistics Mauritius on its functions with the objective of improving efficiency of its core business and responsive to increasing statistical data needs at all levels to monitor policy implementation.

3. Expected results

The consultant is expected to achieve the following results:

- i. Strengthened statistical infrastructure of Mauritius for its core mandate;
- ii. Identification of specific and impactful recommendations for implementation and discussion within the governance structure for consideration; and
- iii. The assignment is to provide best practice for sharing and presentation in regional/continental and global fora.

4. QUALIFICATION AND EXPERIENCE REQUIREMENTS

This assignment is expected to be carried out by an individual consultant expert and should be expert in GSBPM and statistical review/coordination. The specific profile is provided below:

Qualifications and Skills

- A minimum of a Degree in statistics, economics or related field. A Masters degree and above shall be an advantage.
- Written and oral fluency in the English language is essential. Knowledge of French would be an asset.
- Excellent oral and written communication, analytical, presentation and report writing skills in English Language.
- Excellent time management and organizational skills to prioritize workload and deliver needful during the training week.

General Professional Experience

- The Expert Must have at least ten (10) years of experience in statistical coordination and innovation.

Specific Professional Experience

- 5 years Experience in developing and implementing Generic Statistical Business Process Model (GSBPM) in a particular country;

- Demonstrated experience in the development of policy frameworks guiding statistical functions in statistics such as strategy review and formulation, legal frameworks and related;
- Experience on statistical coordination and innovation at national/regional/international level;

5. Duration of the assignment

The Individual Consultant will be recruited for 60 calendar days.

6. Facilities to be provided by the Client

For the expert working on this consultancy, the Contracting Authority shall facilitate for visa entry in Mauritius, if required.

7. Location of Employment

The assignment will involve traveling to Mauritius.

8. The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" dated September 2023 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.

9. A Consultant will be selected in accordance with the Individual Consultant Selection Method set out in the Procurement Regulations.

10. Mode of Application

Interested Individuals Consultants meeting the stated requirements should submit their Expressions of interest including updated detailed curriculum vitae (CVs) and copies of professional certificates must be delivered in a written form using a drag and drop electronic tender box by Tuesday, **2nd July 2024 on or before 00:00 hours, Botswana** local time. No public opening will be heard.

SADC Collab link: <https://collab.sadc.int/s/SKPEydQWCCGazZm4>

Your technical proposal will be evaluated using the criteria as indicated on next page of this advert.

11. VALIDITY OF THE TECHNICAL PROPOSAL



Your Technical proposal should be valid for a period of **120 days** from the date of deadline for submission.

12. Additional requests for information and clarifications can be made through the address below:

The Procuring entity: **SADC Secretariat**

Head of Procurement Unit

Contact person: **Ms. Mercy Mikuwa**

Telephone: **+267 364 1989 / 3951863**

Fax: **3972848**

E-mail: mmikuwa@sadc.int

Copy to: djagai@sadc.int

The Closing date for receipt of requests for information and clarification shall be: **18th June 2024 at 16.00 hours' local time Botswana.**

The Closing date for responding to requests for information and clarification shall be: **20th June 2024 at 16.00 hours' local time Botswana.**

All questions received as well as the answer(s) to those will be posted on the SADC Secretariat's website.

Attachments:

- **Annex 1** **CV template**
- **Annex 2** **Detailed TORs**



ANNEX 1- CURRICULUM VITAE (CV)

Position Title and No.	{e.g., K-1, TEAM LEADER}
Name of Expert:	{Insert full name}
Date of Birth:	{day/month/year}
Country of Citizenship/Residence	

Education: {List college/university or other specialized education, giving names of educational institutions, dates attended, degree(s)/diploma(s) obtained}

Employment record relevant to the assignment: {Starting with present position, list in reverse order. Please provide dates, name of employing organization, titles of positions held, types of activities performed and location of the assignment, and contact information of previous clients and employing organization(s) who can be contacted for references. Past employment that is not relevant to the assignment does not need to be included.}

Period	Employing organization and your title/position. Contact information for references	Country	Summary of activities performed relevant to the Assignment
[e.g., May 2005-present]	[e.g., Ministry of, advisor/consultant to... For references: Tel...../e-mail.....; Mr. Hbbbbbb, deputy minister]		

Membership in Professional Associations and Publications:

Language Skills (indicate only languages in which you can work): _____



Adequacy for the Assignment:

Detailed Tasks Assigned on Consultant's Team of Experts:	Reference to Prior Work/Assignments that Best Illustrates Capability to Handle the Assigned Tasks
{List all deliverables/tasks as in TECH- 5 in which the Expert will be involved}	

Expert's contact information: (e-mail, phone.....)

Certification:

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications, and my experience, and I am available to undertake the assignment in case of an award. I understand that any misstatement or misrepresentation described herein may lead to my disqualification or dismissal by the Client, and/or sanctions by the Bank.

{day/month/year}

□ Name of Expert
Date

Signature

{day/month/year}

□ Name of authorized
Date
Representative of the Consultant
(the same who signs the Proposal)

Signature



ANNEX 2 DETAILED TORs

ATTACHED

W. J. Jones