



SADC SECRETARIAT

REQUEST FOR EXPRESSION OF INTEREST (INDIVIDUAL CONSULTANTS SELECTION)

COUNTRY: Botswana
NAME OF PROJECT: SADC REGIONAL STATISTICS PROJECT (RSP)
PROJECT ID: P175731
ASSIGNMENT TITLE: INDIVIDUAL CONSULTANT TO UNDERTAKE A REGIONAL TRAINING WORKSHOP ON SUPPLY-USE TABLES FOR NATIONAL ACCOUNTS IN SADC REGION AS A RESOURCE PERSON

REFERENCE NUMBER: SADC/3/5/2/341
DATE OF ISSUE: 24th May 2024

Background

The SADC Secretariat through the SADC Regional Statistics Project has received a grant Secretariat is prioritizing statistical capacity building as part of its implementation plan guided by its strategy, the RSDS 2020-30. Capacity building is earmarked to be rolled out in an effective way to ensure there is impactful results at Member States level in development and harmonization of statistics. The SADC Secretariat intends to apply part of the proceeds of this financing to eligible payments under the contract for hiring an INDIVIDUAL CONSULTANT TO UNDERTAKE A REGIONAL TRAINING WORKSHOP ON SUPPLY-USE TABLES FOR NATIONAL ACCOUNTS IN SADC REGION AS A RESOURCE PERSON.

The SADC Secretariat invites submissions from suitably qualified and interested individual consultants to conduct the training, recruited as individual consultant following World Bank Procurement Regulations dated September 2023.

Title : INDIVIDUAL CONSULTANT TO UNDERTAKE A REGIONAL TRAINING WORKSHOP ON SUPPLY-USE TABLES FOR NATIONAL ACCOUNTS IN SADC REGION AS A RESOURCE PERSON (1 Position)

Time Commitment : 100%

Accountable : Senior Officer, Research and Statistics

Duration of Assignment: 60 calendar days

1. The Objectives of the Assignment

The overall objective of this exercise is to harmonize national accounts statistics in the region to ensure Member States produce and disseminate such statistics responsive to data demands performing to regional integration.

2. Specific objectives

The specific objective of the assignment is to service a regional training workshop on supply-use tables as a resource person in support towards development of harmonized national accounts statistics.

3. Expected results

The consultant is expected to achieve the following results:

- i. Strengthened technical capacity of Member States National Statistics Office in production of supply – use tables; and
- ii. The workshop shall provide baseline information on each Member State position on supply – use tables and identify potential gaps that shall assist Secretariat in formulating effective actions for roll out.

4. QUALIFICATION AND EXPERIENCE REQUIREMENTS

This assignment is expected to be carried out by an individual consultant as the Master Trainer and there should be evidence of in-depth knowledge covering National Accounts methodologies with expert knowledge on SUTs. The specific profile is provided below:

Qualifications and Skills

- A minimum of a Degree in statistics, economics or related field. A Masters degree and above shall be an advantage.
- Written and oral fluency in the English language is essential. Knowledge of French and Portuguese would be an asset.
- Excellent oral and written communication, analytical, presentation and report writing skills in English Language.
- Excellent time management and organizational skills to prioritize workload and deliver needful during the training week.

General Professional Experience

- The Expert Must have at least ten (10) years of experience in national accounts statistics as resource person to developing countries.

Specific Professional Experience

- 5 years experience of compilation of national accounts statistics up to milestone 2 of SNA 2008 and SUTs at national level;
- Demonstrated experience in the drafting of methodological guidelines on national accounts statistics and SUTs at national level and regional level;
- Extensive experience in as a resource person in delivering training on national accounts statistics at national/regional/international stages, particularly on SUTs.

The expert must be independent and free from conflicts of interest in the responsibilities they take on.

5. Duration of the assignment

The Individual Consultant will be recruited for 60 Calendar days.

6. Facilities to be provided by the Client

For the expert working on this consultancy, the Contracting Authority shall facilitate for visa entry in the conference venue, if required.

7. Location of Employment

The assignment will involve traveling to the conference venue within the SADC Region.

8. The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" dated September 2023 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.

9. A Consultant will be selected in accordance with the Individual Consultant Selection Method set out in the Procurement Regulations.

10. Mode of Application

Interested Individuals Consultants meeting the stated requirements should submit their Expressions of interest including updated detailed curriculum vitae (CVs) and

copies of professional certificates must be delivered in a written form using a drag and drop electronic tender box by **Monday, 10th June 2024 on or before 00:00 hours, Botswana** local time. No public opening will be heard.

SADC Collab link: <https://collab.sadc.int/s/2QHygExt8w3aMX8>

Your technical proposal will be evaluated using the criteria as indicated on next page of this advert.

11. VALIDITY OF THE TECHNICAL PROPOSAL

Your Technical proposal should be valid for a period of **120 days** from the date of deadline for submission.

12. Additional requests for information and clarifications can be made through the address below:

The Procuring entity: **SADC Secretariat**

Head of Procurement Unit

Contact person: **Ms. Mercy Mikuwa**

Telephone: **+267 364 1989 / 3951863**

Fax: **3972848**

E-mail: mmikuwa@sadc.int

Copy to: djagai@sadc.int

The Closing date for receipt of requests for information and clarification shall be: 31st May 2024 at 16.00 hours' local time Botswana.

The Closing date for responding to requests for information and clarification shall be: 3rd June 2024 at 16.00 hours' local time Botswana.

All questions received as well as the answer(s) to those will be posted on the SADC Secretariat's website.

Attachments:

➤ **Detailed TORs**

