

**Reference number:** 83440420

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**Project name:** Transboundary Water Management V

**Project title:** Review and updating of the Joint Integrated Water  
Resources Management Strategy for the  
Rovuma/Ruvuma Watercourse

**Country:** Regional

Your reference  
Our reference

Date 05.06.2023

Dear Sir/Madam,

The *Deutsche Gesellschaft für Internationale Zusammenarbeit* (GIZ) supports the Water Division through the Transboundary Water Management (TWM) programme. TWM supports the management of shared watercourses in the region by promoting the effective implementation of the SADC Regional Strategic Action Plan on Integrated Water Resources Development and Management (RSAP).

Water resources in southern Africa are vital to ensuring the sustainable social and economic development of the region. Fifteen transboundary river basins transverse the Southern African Development Community (SADC) catalysing regional integration and development in their paths. The main objective of this assignment is to review and update the Joint Integrated Water Resources Management Strategy for the Rovuma/Ruvuma Watercourse. This will include an assessment of the state of the basin to update the basin monograph and inform development scenarios that map out and give recommendations for the formulation of the vision for the water resources in the basin. This will guide the SWI to achieve more holistic and coordinated water management to support the people, economy and natural ecosystems. This will culminate into an updated Joint Integrated Water Resources Management Strategy for the Rovuma/Ruvuma watercourse.

It is against this background that the GIZ-TWM Programme is supporting the review and updating of the Joint Integrated Water Resources Management Strategy for the Rovuma/Ruvuma Watercourse and seeks the services of a consulting firm to provide the following services:

- Conduct a transboundary assessment including reviews of available datasets, literature and documents to identify gaps in the monograph

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and prioritise water resources issues across the basin to enable cooperative basin development and management

- Convene stakeholder consultations and knowledge exchange sessions that include learning formats such with workshops, symposia, webinars, and study visits to ensure institutional buy-in, capacity development, networking, inter-basin dialogue and sharing
- Conduct a water resources assessment focusing on both surface water and groundwater)
- Conduct a field visit into the basin in order to promote a common understanding of the water resource development and management requirements and priorities for the basin
- Identify and analyse national, regional and international policies/strategies and legal frameworks to identify synergies and opportunities for harmonisation
- Analyse the riparian state institutional set up and capacities at all levels (national, basin, local) for implementation of the SWI IWRM strategy
- Update the basin monograph
- Analyse development options and alternative strategic actions to meet future water demand and management requirements to inform scenario mapping
- Recommend functional institutional arrangements for implementation including overall coordination and implementation of the identified priority interventions clearly defining roles and functions at all levels (basin, national, local)
- Update the IWRM strategy detailing priority interventions with budget and possible financing mechanisms
- Develop a monitoring and evaluation framework for implementation of the IWRM Strategy

For more detailed information please refer to the attached Terms of Reference (ToR, Annex 1).

### **Submission deadline**

Companies interested and qualified to participate in the tender and implement the task, are to refer to the attached Terms of Reference (Annex 1) for more detailed information and must submit their tender documents to **BW\_Quotation@giz.de** no later than **9th July 2023, 2300hrs**.

Please note that tender bids received after the stipulated time and date will not be accepted.

### **Important Information**

Kindly note that bids that have a volume more than 30MB cannot be sent via email. Should your bid reach this volume, we request you to share it using Filetransfer through the link <https://filetransfer.giz.de/>. For security reasons,

only bids sent via filetransfer will be accepted. Bids sent via other Data sharing tools will be rejected. **Remember** to take note of the **password** generated by Filetransfer on your transferred files and send it together with the offers to give access of the files to GIZ.

GIZ is not responsible for the failure of electronic delivery of e-mail messages to the address provided, either for technological problems on the part of GIZ or the candidate

**(I). The following Eligibility documents (ANNEX 5) must be submitted for eligibility assessment**

1. Average annual turnover of EUR250,000.00 over the last 3 financial years
2. Average of 5 employees and managers over the last 3 calendar years
3. 2 examples of similar work carried out in the region, with a budget of not less than EUR 80, 000,00 demonstrating the capability and capacity of the firm to undertake the assignment
4. At least 2 reference projects in the technical field of transboundary integrated water resources management
5. At least 1 reference project in Southern Africa over the last 3 years (SADC regional experience)
6. Demonstrable technical experience in the following areas:  
Integrated catchment management; Water resources planning;  
Stakeholder participation; Institutional arrangements; Financing  
transboundary water resources management

**(II). Technical offer (ANNEX 2)**

The following items must be submitted with the technical proposal drawn up in English language:

- 1) Background information of the consulting firm including legal status of firm and company profile
- 2) 2 examples of similar work carried out in the region, with a budget of not less than EUR 80, 000,00 demonstrating the capability and capacity of the firm to undertake the assignment
- 3) Proposed methodology and approach on how to undertake the assignment as well as a detailed work plan thus demonstrating an understanding of the work required
- 4) CVs of no more than 3 pages CVs of technical personnel proposed for this assignment
- 5) Company Certificate / Certificate of incorporation
- 6) Company Tax clearance certificate (TCC)

- 7) joint venture group or consortium all the relevant documents to be submitted

Interested bidders are requested to submit a technical offer based on the criteria of the assessment grid (Annex 2). The technical offer should not exceed ten pages, including interpretation of the assignment, **work plan** and proposed **methodology/strategy**. The technical offer will be assessed based on the technical proposal and the provided company profile and team composition, and examples of similar work previously undertaken.

Should you wish to form a **joint venture group or consortium**, the bid must specify the members of this group/consortium. Furthermore, the authorised representatives of the members are to be named.

A member of the joint venture group / consortium is to be appointed as central coordinator by all members in a legally binding form and empowered to represent the group / consortium and to accept payments with the effect of a discharge, also on behalf of the members.

Furthermore, the members must declare that they are jointly and severally liable for the performance of the contract. A corresponding power of attorney must be submitted together with your bid.

The formation of a joint venture with a company, also invited by GIZ to submit a bid, requires the prior written consent of GIZ.

**(III). The following items must be submitted with the Financial proposal**

- (a). The financial form (Annex 3) to be completed for the price offer  
(b). Company bank letter within 6 months

**Price offer**

The actual level of effort (input) for undertaking the assignment shall not exceed 120 days with a maximum of 40 days spent in the riparian states of the Rovuma/Ruvuma Basin

The price offer must be submitted in accordance with the attached format for the price offer (Annex 3) and General Terms and Conditions of contract (Annex 4). Personnel costs should be shown per expert assigned for the measure. Travel costs and all other costs must be shown separately. All communication related costs, stationery and printing costs for reports must be included in the calculation. Please submit your offer in EUR currency. Upon contract drafting the financial offer will be converted to your local currency using the exchange rate of the day from the converter Infor Euro:

[http://ec.europa.eu/budget/contracts\\_grants/info\\_contracts/inforeuro/inforeuro\\_en.cfm](http://ec.europa.eu/budget/contracts_grants/info_contracts/inforeuro/inforeuro_en.cfm)

### **Alternative offers**

No alternative offers are permitted.

Your bid, comprising the **Eligibility documents, technical offer** and the **price offer**, must be clearly marked as such with the contract number, tender name and submitted as separate attachments in an email. **NB** (combined technical and financial offers as one offer document will be disqualified).

### **Price offer (labelled):**

Review and updating of the Joint Integrated Water Resources Management Strategy for the Rovuma/Ruvuma Watercourse

**Reference number:** - 83440420

**– to be opened by GIZ procurement unit only –**

### **Technical offer (labelled):**

Development of shared watercourse institutions Integrated Water Resources Management Plans

**Reference number** 83440420

**– to be opened by GIZ evaluation team & Procurement Unit –**

### **Eligibility (labelled):**

Development of shared watercourse institutions Integrated Water Resources Management Plans

**Reference number** 83440420

### **Procedural questions**

Please address any commercial, technical and procedural questions at an early stage. Questions will be answered if they are received at the latest five working days before the closing of the tender. Questions must be raised in writing, by email to: **BW\_Quotation@giz.de**

Non-compliance may result in your bid not being considered.

### **Evaluation of Offer**

The first stage will be assessment of the eligibility documents, those that are eligible their technical offers will be evaluated. After the final technical evaluation, technical offers scored 500 points and above only their financial bids will be opened and evaluated. Technical offers below 500 points will be

considered as technically not acceptable. The weightings are as below for Technical (T) and Financial (F);

T: 70%, the price offer and F: 30%. The following formula will be used:

$$\frac{\text{technical evaluation of bid} \times 70}{\text{technical evaluation of best bid}} + \frac{\text{most economical bid} \times 30}{\text{price of bid}}$$

The contract will be awarded to the bidder with the highest score (Technical plus Financial weighing), and in case of achieving the same score, a priority is given to the bidder who submitted their bid earlier. Contractual negotiations are generally commenced with the bidder achieving the highest score. Should these negotiations not be successful, the second highest scorer on the list shall be invited to commence negotiations.

#### **Date of decision to award contract**

For procedural reasons, no information on the status of the evaluation will be given pending the decision on contract award. We would therefore ask you to refrain from making enquiries about this. Only the winning bidder will be informed.

#### **Acceptance period and Commencement of work**

Please note that you are bound by your bid for 90 days.

GIZ reserves the right to accept, reject and/or cancel any or part of the bid.

GIZ also reserves the right to cancel the bid entirely.

Yours truly,

#### **Annexes**

1. Terms of Reference
2. Technical Assessment Grid
3. Budget allocation form (for financial proposal)
4. GIZ General Terms and Conditions of contract
5. Firm Eligibility