

# Assessment grid for the technical evaluation of tenders for small-scale contracts (CV, concept + price)

Organisational unit	G120		Project title	Supporting sustainability aspects in the Implementation of the Economic Partnership Agreements (ANNEX 2)								Date	31/05/2023	
Officer responsible for the commission												PN	20.2165.7-003.00	
Assessor												Contract no.	83440483	

  

(1) Criterion	(2) Weighting in %	Enter tenderer 1		Enter tenderer 2		Enter tenderer 3		Enter tenderer 4		Enter tenderer 5		Enter tenderer 6	
		(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)
<b>1. Qualifications of proposed staff (as per the rules and criteria in the Terms of reference)</b>													
1.1 Expert 1:													
1.1.1 General qualifications													
- Education	10												
- Professional experience	30												
1.1.2 Experience in the region/knowledge of the country	5												
1.1.3 Language skills													
Fluent English and knowledge of Portuguese	5												
<b>Subtotal for 1.1</b>	<b>50</b>		0		0		0		0		0		0
1.2 Expert 2:													
1.2.1 General qualifications													
- Education													
- Professional experience													
1.2.2 Experience in the region/knowledge of the country													
1.2.3 Language skills													
Enter languages													
<b>Subtotal for 1.2</b>	<b>0</b>		0		0		0		0		0		0
<b>Total for section 1</b>	<b>50</b>		0		0		0		0		0		0
<b>2. Appropriateness of the proposed concept (according to the rules and criteria in the Terms of Reference)</b>													
2.1 Strategy (as per TOR)	25												
2.2 Cooperation (as per TOR)	6												
2.3 Steering Structure (as per TOR)	6												
2.4. Processes (as per TOR)	13												
2.5													
<b>Total for section 2</b>	<b>50</b>		0		0		0		0		0		0
<b>Technical assessment</b>	<b>100</b>		0		0		0		0		0		0
Technical assessment in %			0.00%		0.00%		0.00%		0.00%		0.00%		0.00%
<b>3. Total for financial assessment</b>													
<b>Overall assessment in %</b>													
= (assessment score for the concept / highest score for the concept) x 35 % + (assessment score for qualifications of staff : highest score for qualifications of staff) x 35 % + (lowest financial bid - tenderer's financial bid) x 30 %													
<b>Specific advantages/risks (see supplementary sheet)</b>													
Rank													

I hereby declare that I have carried out this assessment independently and to the best of my knowledge and belief. I will keep the data confidential and will not pass on any information regarding the current assessment procedure.

Date, full first and last name, function, OU