



## SPECIFIC PROCUREMENT NOTICE

### Supply and Installation of SPGRC Office Complex PVC Roof Gutter System in Lusaka, Zambia

**Reference Number:** SPGRC/ *In Situ* 02/2022-23

**Procurement entity:** The Southern African Development Community (SADC)  
Plant Genetics Resources Centre  
*Plot 6300*  
*Great East Road*  
*Lusaka*

1. The Southern African Development Community (SADC) Plant Genetics Resources Centre herewith invites *companies/firms* to submit *proposals* for the following contract(s):

More details on the scope of the contract(s) provided in the *Bidding Document* which can be downloaded, free of charge, from the following website: [www.sadc.int](http://www.sadc.int).

2. The procurement method used for this contract is **NEGOTIATED BIDDING METHOD** as defined in the *SADC Secretariat Guidelines for Procurement and Grants*, edition of August 2021, available at the following website: [www.sadc.int](http://www.sadc.int).
3. The *INVITATION TO BID* is open to all *companies/firms* which satisfy the eligibility and qualification requirements stated in the *Bidding Document*
4. The date and time of submission of bids to [spgrcprocurement@sadc.int](mailto:spgrcprocurement@sadc.int) is 27<sup>th</sup> February 2023 at **09:00 hours local time**. Proposals received after this time and date, or submitted otherwise than indicated in the *Bidding Document* shall not be considered.

All notifications concerning this procurement process, including: modification of the *Bidding Document*, results of the evaluation or

cancellation notices, will be published on the following website [www.sadc.int](http://www.sadc.int) and will also be communicated directly to the bidders.

Interested *companies/firms* may seek clarification or/and additional information concerning this contract, only in writing and by latest **15th February 2023 at 17:00 hours local time**, through the following email: : [spgrc@sadc.int](mailto:spgrc@sadc.int); [tamarap@sadc.int](mailto:tamarap@sadc.int) ; [phirit@sadc.int](mailto:phirit@sadc.int) and Copy : [tchabwera@sadc.int](mailto:tchabwera@sadc.int)

*Att: Ms. Tamara Phiri, Assistant Administrative Officer, SPGRC  
Private Bag CH6, Tel +260211399200*

- 5. There shall be a compulsory site visit on Friday 8th February 2023, at 1400 hours, at the SPGRC Premises in Chongwe. Please note that tenderers who fail to send a representative to this compulsory site visit will automatically be disqualified. Tenderers who arrive after 1400 hours will not be allowed in the Site Visit meeting.**

6. Description of goods and services:

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