

Technical Assessment Grid of Offers

Section		Project Short Title	SHOC Sustainability Plan (SFF SADC)		Date	20.10.222
AV			Development of Sustainability Plan and Business Continuity		PN	17.3505.9-008.00
Assessor			Model for the SHOC (ANNEX 2)		VN	83423545
Version						

(1) Criteria	(2) Weighting in %	Company 1		Company 2		Company 3		Company 4		Company 5	
		(3) points (max.10)	(4) assessment (2)x(3)	(3) points (max.10)	(4) assessment (2)x(3)	(3) points (max.10)	(4) assessment (2)x(3)	(3) points (max.10)	(4) assessment (2)x(3)	(3) points (max.10)	(4) assessment (2)x(3)
1. Appropriateness of suggested concept and work plan											
1.1 Interpretation of objectives	8										
1.2 Strategy (technical concept/alternative concepts)	8										
1.3 Implementation methods: Management of processes, Cooperation, Steering structure, Learning and Innovation	4										
1.4 Work schedule and time schedule	6										
1.5 Monitoring and evaluation concept (as part of L+I)	4										
Total 1.	30										
2. Technical backstopping / Knowledge Management											
2.1 Staff and backstopping conception (as part of the steering structure))	4										
2.2 Knowledge and information management (as part of L+I)	4										
Total 2.	8										
3. Consideration of local resources	8										
4. Qualification of proposed staff											
4.1 Team leader											
4.1.1 General qualification											
-Education/training (as per ToR 2.1.1)	6										
General professional experience (as per ToR 2.1.3)	5										
4.1.2 Specific qualification											
- special field											
Specific professional experience (as per Tor 2.1.4)	6										
- management experience	6										
- ability to work in a team	4										
4.1.3 Regional experience / Knowledge of country											
SADC	4										
4.1.4 Language skills											
English - 2, any additional language 1 = 3	3										
Subtotal 4.1	34										

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4.2 Expert 1											
4.2.1 General qualification											
Education/training As per the ToR (2.2.1):	5										
Project management	1										
4.2.2 Specific qualification											
- special field											
Specific professional experience as per ToR (2.2.4)	6										
- management experience											
- ability to work in a team											
4.2.3 Regional experience / Knowledge of country											
SADC	3										
4.2.4 Language skills											
English - 2, any additional language 1 = 3	5										
Subtotal 4.2	20										
4.3											
4.3.1 General qualification											
As per the ToR	0										
As per the ToR											
4.3.2 Specific qualification											
- special field											
as per the ToR	0										
- management experience											
- ability to work in a team											
4.3.3 Regional experience / Knowledge of country											
state country / region											
4.3.4 Language skills											
state language	0										
Subtotal 4.3	0										

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4.4											
4.4.1 General qualification											
- training	0										
- professional experience	0										
4.4.2 Specific qualification											
- special field											
state field	0										
- management experience											
- ability to work in a team											
4.4.3 Regional experience / Knowledge of country											
state country / region	0										
4.4.4 Language skills											
state language	0										
Subtotal 4.4	0										
4.5											
4.5.1 General qualification											
- training	0										
- professional experience											
4.5.2 Specific qualification											
- special field											
state field											
- management experience											
- ability to work in a team											
4.5.3 Regional experience / Knowledge of country											
SADC											
4.5.4 Language skills											
English - 2, any additional language 1 = 3											
Subtotal 4.5	0										

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4.6											
4.6.1 General qualification											
as per the ToR	0										
as per the ToR											
4.6.2 Specific qualification											
- special field											
state field											
- management experience											
- ability to work in a team											
4.6.3 Regional experience / Knowledge of country											
Global											
4.6.4 Language skills											
state language											
Subtotal 4.6	0										
4.7 Composition of the team											
Total 4.	54										
Grand Total 1. – 4.	100										
Assessment in % place			0		0		0		0		0
5. Special advantages / risks (see extra page)											
place											

I hereby declare that I conducted this evaluation independently and to the best of my knowledge and belief. I will treat the information confidentially and not pass on any particulars of the on-going evaluation procedure.

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Date, signature