



SPECIFIC PROCUREMENT NOTICE

Floor Tiling of the Four (4) SPGRC Staff Housing Units in Lusaka, Zambia

Reference Number: SPGRC/ *Admin 02/2022-23*

Procurement entity: The Southern African Development Community (SADC) Plant Genetics Resources Centre

Plot 6300

Great East Road

Lusaka

1. The Southern African Development Community (SADC) Plant Genetics Resources Centre herewith invites *companies/firms* to submit *proposals* for the following contract(s):

More details on the scope of the contract(s) provided in the *Bidding Document* which can be downloaded, free of charge, from the following website: www.sadc.int.

2. The procurement method used for this contract is Open Bidding as defined in the *SADC Secretariat Guidelines for Procurement and Grants*, edition of August 2021, available at the following website: www.sadc.int.
3. The *INVITATION TO BID* is open to all *companies/firms* which satisfy the eligibility and qualification requirements stated in the *Bidding Document*
4. The date and time of submission of bids to spgrcprocurement@sadc.int is 8th September 2022 **at 09:00 hours local time**. Proposals received after this time and date, or submitted otherwise than indicated in the *Bidding Document* shall not be considered.

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5. There shall be a compulsory site visit on Friday 12th August 2022, at 11:30 hours, at the SPGRC Premises in Chongwe. Please note that tenderers who fail to send a representative to this compulsory site visit will automatically be disqualified. Tenderers who arrive after 10:00 hours will not be allowed in the Site Visit meeting.

All notifications concerning this procurement process, including: modification of the *Bidding Document*, results of the evaluation or cancellation notices, will be published on the following website www.sadc.int and will also be communicated directly to the bidders.

Interested *companies/firms* may seek clarification or/and additional information concerning this contract, only in writing and by latest **21st August 2022 at 17:00 hours local time**, through the following email: :
spgrc@sadc.int; tamarap@sadc.int ; phirit@sadc.int and Copy :
pchifani@sadc.int

Att: Ms. Tamara Phiri
Assistant Administrative Officer
SPGRC
Private Bag CH6
Tel: +260 211 399 200

6. Description of goods and services:

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