

Grid for assessing the eligibility of consulting firms

1	OE	1300	Project title	CESARE								Date	*06/02/2017
2	Officer responsible for the commission	Philip Madelung										PN	2015.2077.4-001.00
3	Assessor	Marie Wilke										TN	[Transaction number]
4				[Company 1]	[Company 2]	[Company 3]	[Company 4]	[Company 5]					
5	I. Commercial assessment												
6	Mandatory grounds for exclusion as per section 123 GWB												
7	Optional grounds for exclusion as per section 124 GWB												
8	Evidence of commercial register entry												
9	In case of bidding consortia: Declaration by consortium												
10	Average annual turnover for the last three financial years (last-but-four financial year can be included in case of invitation to tender held within six months of end of last financial year).	At least: 150,000	EUR										
11	Number of employees as at 31.12. of the previous year	At least: 2	persons										
12	Result												
13	II. Technical assessment												
14	The technical assessment is only based on reference projects with a minimum commission value of	0	EUR										
15	A Minimum requirements												
16	At least	4	reference projects in the technical field	customs-focused trade facilitation and trade policy formulation									
17	and at least	2	reference projects	in the region Africa in the last three years									
18	Result												
19	Overall result, commercial and technical												
20	B Weighted criteria (only for procedures with pre-qualification and a limit on the number of applicants)												
21	(1) Criterion	(2) Weighting in %	(3) Score (max.10)	(4) Assessment (2)x(3)	(5) Score (max.10)	(6) Assessment (2)x(5)	(7) Score (max.10)	(8) Assessment (2)x(7)	(9) Score (max.10)	(10) Assessment (2)x(9)	(11) Score (max.10)	(12) Assessment (2)x(11)	
	1. Technical Experience												
1	Appropriateness of suggested concept and work plan												
2	Stratgy: Technical concept, workplan, risk management												
3	Implementation methods: Team management, reporting, approach to timely delivery												
4	Technical experience (assessment of the team's accumulated experience, noting team member's availability)												
5	Customs procedures, in-particular rules of origin												
6	Border post assessments with stakeholder interviews												
7	Trade negotiations (direct participation)												
8	Trade law and policy formulation												
9	Total 1.												
10	2. Regional experience												
11	Regional experience SADC region												
12	3. Experience of development projects (ODA-financed)												
13	Experience of development projects (ODA-financed)												
14	Overall total												
15	Ranking												