

OPEN TO: All Interested Audit Firms
CONSULTANCY: Audit Services to E8 Secretariat

LOCATION: E8 Secretariat, Windhoek, Namibia

PRINCIPAL RECIPIENT(PR): Southern Africa Malaria Elimination Eight Initiative Secretariat

TITLE OF PROGRAM: Malaria Elimination in Southern Africa

PERIOD COVERED BY THE AUDIT: 01 October 2015 – 31 December 2016

AUDIT TIMELINE: Audit report and Management Letter to be submitted by March 15 2017

OPENING DATE:  December 16, 2016
CLOSING DATE:  January 18, 2017

**Program background:**

Eight of the 15 Southern African Development Community (SADC) member states are presently collaborating on an initiative to eliminate malaria from within their bordrs. Four of theses countries – Botswana, Namibia, South Africa and Swaziland – have reduced malaria transmission to the point where elimination in the short term is feasible – conditional on a simultaneous regional controll effort to reduce malaria transmission across the sub-region.
**Objectives of the Audit**

The objective of the audit of the Grant Program Financial Statements (GPFS) is to enable the auditor to express an independent professional opinion on:

1. Whether the financial position of the grant program at the end of the reporting period and of the funds received and expenditures for the reporting period, are presented fairly in all material respects by the PR (Elimination 8) in the GPFS and in accordance with International Financial Reporting Standards(IFRS).;
2. Whether, in all material respects, the grant funds have been used in conformity with the provisions of the Grant Agreement, including the approved budget and work plan and any amendments thereto as contained in implementation letters;
3. Whether the GPFS agree with the program accounts (books of account) which provide the basis for preparation of the GPFS and reflect the financial transactions of the program, as maintained by the program implementing entities;

**Audit scope of work**

The minimum requirement is that the audit will be carried out in accordance with International Standards on Auditing (ISA) and will include such tests and controls as the auditor considers necessary under the circumstances.

**How to apply**

Audit firm(s) who meet the requirements of the TORs and the commercial and contractual conditions,

Audit firm should ensure that they submit a full proposal including all the supporting documents requested.

Once the proposals are received and opened, auditors shall not be required nor permitted to change the substance, the key staff and so forth;

The process of proposal evaluation shall be confidential;

The financial proposal should be in US$ Dollars;

Bidders are requested to submit (1) one ORIGINAL and (3) Three COPIES clearly marked “ORIGINAL” or “COPY” for each technical and financial offer; and,

Bidders are reminded to clearly mark technical and financial offer in separate envelopes.

Interested audit firms with international recognition should submit their proposals, clearly indicating ‘Proposal for the Provision of External Audit Services’ on or before Tuesday, 17th January 2017 at 15:00hrs to the following address:

Southern Africa Malaria Elimination Initiative (E8), Channel Life Towers, 39 Post Mall Street, or by email to procurement@elimination8.org, Windhoek, Namibia.

All Proposals received after this time and date, or submitted otherwise than indicated in this shall not be considered.