



## SPECIFIC PROCUREMENT NOTICE

### SELECTION OF INDIVIDUAL CONSULTANTS

#### SHORT TERM CONSULTANCY TO DEVELOP A COSTED ACTION PLAN FOR IMPLEMENTATION OF SADC SUB REGIONAL ACTION PROGRAMME TO COMBAT DESERTIFICATION (SRAP)

#### REQUEST FOR PROPOSALS

**Reference Number:** SADC/3/5/2/130

**Procurement entity:** SADC SECRETARIAT

**Number and titles of lots:** 1

**Location:** SADC Secretariat, Western Commercial Road (near Lobatse and Siboni Roads), CBD Plot 54385, Private Bag 0095, Gaborone, BOTSWANA.

1. The Southern African Community (SADC) Secretariat has set aside funds for the operation of the Secretariat during the financial year 2020/21. It intend to use part of the proceeds of the fund will be used to cover eligible payments under the contract to engage **Individual Consultant for a Short Term consultancy to DEVELOP A COSTED ACTION PLAN FOR IMPLEMENTATION OF SADC SUB REGIONAL ACTION PROGRAMME TO COMBAT DESERTIFICATION (SRAP).**
2. The SADC Secretariat now invites proposals from eligible Individuals interested to bid for the Assignment
3. The procurement method used for this contract is Selection of Individual Consultants procurement methods as defined in the revised **SADC Secretariat Procurement Policy and Guidelines** available at the following website: [www.sadc.int](http://www.sadc.int)
4. The RFP with Terms of reference can be accessed through the link below this notice.
5. The closing time and date for submission of the email proposals at the address indicated in the RFP document is **Wednesday, 14th April 2021 at 14:00 hours**

*Handwritten signature*

**local time.**” Proposals received after this time and date, or submitted otherwise than indicated in the EOIs Document shall not be considered.

6. All notifications concerning this procurement process, including: or cancellation notices, Requests for clarification and the respective responses will be published on the following website: [www.sadc.int](http://www.sadc.int).
7. Interested Individuals may seek clarification or/and additional information concerning this Request for Proposal, by email and by latest seven (7) calendar days before the submission deadline indicated in 5 above from the following contact points:

**Attention:**

**Mrs. Veronica Zulu-Chingalawa, Acting- Head of Procurement**

E-mail: [mmikuwa@sadc.int](mailto:mmikuwa@sadc.int); [tenders@sadc.int](mailto:tenders@sadc.int) ;

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