



SPECIFIC PROCUREMENT NOTICE

SUPPLY AND INSTALLATION OF SPGRC ICT EQUIPMENT

Reference Number: *Doc & Info 04/2020-21*

Procurement entity: The Southern African Development Community (SADC)
Plant Genetics Resources Centre
Plot 6300
Great East Road
Lusaka

1. The Southern African Development Community (SADC) Plant Genetics Resources Centre herewith invites *companies/firms* to submit *proposals* for the following contract(s):

More details on the scope of the contract(s) provided in the *Bidding Document* which can be downloaded, free of charge, from the following website: www.sadc.int.

2. The procurement method used for this contract is Open Bidding as defined in the *SADC Secretariat Guidelines for Procurement and Grants*, edition of August 2021, available at the following website: www.sadc.int.
3. The *INVITATION TO BID* is open to all *companies/firms* which satisfy the eligibility and qualification requirements stated in the *Bidding Document*
4. The deadline and time of submission of bids to spgrcprocurement@sadc.int is 5th January 2022 **at 09:00 hours local time**. Proposals received after this time and date, or submitted otherwise than indicated in the *Bidding Document* shall not be considered.

All notifications concerning this procurement process, including: modification of the *Bidding Document*, results of the evaluation or cancellation notices, will be published on the following website www.sadc.int and will also be communicated directly to the bidders.

Interested *companies/firms* may seek clarification or/and additional information concerning this contract, only in writing and by latest **10 December 2021 at 16:00 hours local time**, through the following email: : spgrc@sadc.int; tamarap@sadc.int ; phirit@sadc.int and Copy : pchifani@sadc.int

*Att: Ms. Tamara Phiri
Assistant Administrative Officer
SADC PGRC
Private Bag CH6
Tel: +260 211 399 200*

5. Description of goods and services:

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