



TENDER NOTICE and INVITATION TO TENDER

The Special Economic Zones Authority (SEZA) Botswana is a parastatal under the Ministry of Investment Trade and Industry (MITI). It was established through the Special Economic Zones Act No: 13 of 2015. The Organisation is responsible for the overall coordination and implementation of activities related to the establishment and development of Special Economic Zones (SEZs).

Tender Reference No. SEZA 001/2021

Provision of Transactional Advisory (TA) Consultancy Service Contract for Infrastructure Development of Eight (8) Special Economic Zones through Public Private Partnership

Procurement Method is: **Open International Bidding**

Local Companies must, in order to be considered for the award of the contract, should be registered with the Public Procurement and Asset Disposal Board (PPADB) as a single entity, in Joint Venture or consortium. International bidders should provide proof of registration with relevant authorities for the below or similar codes from their country of domicile.

Consultants can associate with other firm(s) in the form of a Joint Venture (JV) or Consortium or a sub consultant to enhance their qualifications. The association in the JV or Consortium or sub consultant must be strictly relevant/ related to the SEZs Infrastructure Development. The Lead Partner must be clearly identified and stating the composition of the team and nature of their association (JV/ sub-consultant).

The TA Team Leader must be qualified in areas of economics, business, finance, project management, law, real estate, engineering or equivalent (the below listed expertise/ disciplines are Key Consultants for eligibility further any other local companies participating as sub-consultants must be registered with PPADB on the respective discipline/ expertise) and experienced in providing PPP transaction advisory service for infrastructure development projects.

- Code 301** – Architecture Services **Sub Code 01** - Architecture Services
- Code 303** – Civil Engineering Services **Sub Code 01** - Roads, **Sub Code 03** - Infrastructure, **Sub Code 04** - Civil/Structural Engineering, **Sub Code 08**, **Sub Code 09** - Transportation.
- Code 308** – Building Engineering Services - **Sub Code 03** - Facilities management.
- Code 311** – Project Management Services **Sub Code 02** - Construction Project Management
- Code 314** – Finance Related Services **Sub Code 01** - Finance Management, **Sub Code 02** - Banking management, **Sub Code 04** - Company secretarial services, **Sub Code 03** - Auditing services, **Sub Code 07** Accounting Services.
- Code 318** – Legal Services **Sub Code 01** - Legal Services, **Sub Code 02** – Conveyancing and **Sub Code 03** - Notary Public.

International Consulting firms are requested to associate with similar counterpart local expertise consulting firms or individuals with an effort to enhance their capabilities, strengthen the technical responsiveness of their proposals, further make available bigger pools of experts and enhance the value and quality of their services. This measure is critical to ensure Local Capacity Building regarding exposure of Local Expertise to PPP Experience.

The above required registration is not applicable for International Companies but should be registered as a company or consultant in their country of origin and should be composed with above stated professions in order to be considered.

The physical address for submission of tender documents is :

Procurement Section
Special Economic Zone Authority (SEZA)
BDC Fairscape Precinct Building
Plot 70667, First Floor, West wing

The Tower, Fairgrounds
Gaborone
Botswana

Due to **COVID-19** protocols, tender documents would be sent electronically to prospective Bidders upon submission of proof of payment.

A non-refundable deposit of **BWP 1100.00** and **BWP 550** for Youth Companies payable by bank transfer made out in favour of **SPECIAL ECONOMIC ZONES AUTHORITY** is required upon issuance of the tender documents.

Bank: First National Bank Botswana
Branch: Gaborone Main
Branch Code: 281467
Account No: 62689831602
Swift code: firnbgwx
Current Account

Effective date for issuance of tender document is the **13th January 2021**, upon submission of proof of payment.

Bidders should reference the tender number and send proof of payment to **eprocurement@seza.co.bw** and documents would be sent electronically upon receipt of proof of payment for the required tender.

Price preference in accordance with Citizen Economic Empowerment Policy shall be applied in this tender.

Queries or clarifications relating to this tender may be addressed in writing not later than 7 days before the tender closing date to

Mr. Samuel Sedumedi, +267 370 8342
Email: sedumedis@seza.co.bw and copied to **eprocurement@seza.co.bw**

A non-compulsory tender clarification meeting will be held on the **22nd January 2021** at **1000hrs** Botswana time. Bidders are advised to log on this link <http://bit.ly/2Jt3qw7> to access the meeting virtually.

The closing date and time for receipt of tender offers is **1200 hrs** on **24th February 2021** and public opening of bids shall follow immediately after closure at **1230** virtually through this link <http://bit.ly/38uXT1M>.

Bids should be sent to **eprocurement@seza.co.bw** late submissions will not be accepted, and the Special Economic Zones Authority Botswana shall not be liable for any undelivered submissions.

SEZA Standardised Conditions of Tender for Services apply to this procurement, for which all the applicable Tender Data is contained in the tender documents.

Notwithstanding anything in the foregoing, SEZA is not bound to accept any tender offer.

OFFICE CONTACTS

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