



## REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES)

### TRIPARTITE CAPACITY BUILDING PROGRAMME (TCBP)

#### *Individual Consultant – NTMs/NTBs Mechanism Database Manager*

The **Common Market for Eastern and Southern Africa (COMESA)** has received financing from the **African Development Bank** toward the cost of the Tripartite Capacity Building Programme (TCBP), and intends to apply part of the agreed amount for this grant to payments under the contract for Consultancy for the services of NTMs/NTBs Mechanism Database Manager.

The NTMs/NTBs Mechanism and Database development Manager is required to coordinate the REC programme to establish a Tripartite NTMs database and capacity building for Member/Partner states as well as manage the NTBs/NTMs online reporting and monitoring mechanisms.

The scope of work is to be implemented within a period of eighteen months commencing October 2014. The consultant shall facilitate development of national, REC and Tripartite NTMs reporting and monitoring mechanisms and databases (coordinate REC capacity building for Member/Partner states, conduct training and prepare reports).

#### **The Specific objectives of the consultant are:**

- (i) Facilitate assessment and analysis of existing trade related , regulations and measures in 10 Tripartite Member/Partner states
- (ii) Facilitate REC NTMs capacity programme in 10 Tripartite Member/Partner states

- (iii) Conduct NTMs/NTBs training in 10 Tripartite Member/Partner states
- (iv) Coordinate development of national and regional NTMs databases
- (v) Coordinate installation and implementation of IT software and systems in each T-REC to expand rollout of online NTMs database in the Tripartite Area.
- (vi) Manage NTBs /NTMs online reporting and monitoring mechanisms
- (vii) Support T-REC of NTBs/NTMs Units for the implementation of NTBs/NTMs monitoring programmes.
- (viii) Identify available regional NTMs data
- (ix) Undertake any other duties assigned by T-RECs

**The candidate should have:**

- **Education:** The candidate must have a Post graduate qualification in the areas of Economics, International Trade or Development Studies with a bias in international trade.
- **Experience:** The successful candidate should be a specialist in international trade with good research and analytical skills. The candidate should have strong writing and presentation skills and proficient in MS Word, Excel and Power Point.

The Common Market for Eastern and Southern Africa (COMESA) now invites eligible Individual consultants to indicate their interest in providing these services for duration of **six (6)** months with a possibility of extension subject to performance and need. Interested consultants must provide information through their Curriculum Vitae indicating that they are qualified to perform the services (description of similar assignments, experience in similar conditions, etc.).

Eligibility criteria, establishment of the short-list and the selection procedure shall be in accordance with the African Development Bank's "Rules and Procedures for the use of Consultants" May 2008, Revised July 2012, which is available on the Bank's website at <http://www.afdb.org> .

Interested consultants may obtain further information at the address below during office hours from Monday to Friday, 08:00 hours to 17:00 hours.

Expressions of interest must be delivered to the address below by **19th September 2014 at 15:00hrs** and mention "Expression of Interest for Consultancy Services for **NTMs/NTBs Mechanism Database Manager**".

The Secretary General  
COMESA Secretariat.

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