



SPECIFIC PROCUREMENT NOTICE

INVITATION TO BID

Procurement entity: The Southern African Development Community (SADC) Secretariat:

Location: Gaborone, Botswana

Number and titles : *PRE AND POST CONTRACT CONSULTANCY SERVICES FOR THE CONSTRUCTION OF A MESEUM IN HONOUR OF SADC FOUNDERS AT THE SADC HEADQUARTERS, GABORONE BOTSWANA.*

Reference Number: *SADC / MSM CONST /2021 / 01*

1. The *SADC Secretariat* herewith invites *companies/firms* to submit *Proposals* for the following contract(s):

Contract Title: *PRE AND POST CONTRACT CONSULTANCY SERVICES FOR THE CONSTRUCTION OF A MESEUM IN HONOUR OF SADC FOUNDERS AT THE SADC HEADQUARTERS, GABORONE BOTSWANA*

Contract number: *SADC / MSM CONST /2021 / 01*

More details on the scope of the contract(s) provided in the *Request for Proposals (Global price)* –which can be downloaded, free of charge, from the following website: <https://www.sadc.int/opportunities/procurement/open-procurement-opportunities/>

The procurement method used for this contract is Quality and Cost Based Selection under the Open Bidding as defined in the *SADC Secretariat Guidelines on Procurement and Grants, November 2020* edition available on the [Procurement documentation](#) page of the SADC website.

2. The *Request for proposals (Global price)* is open to all *companies/firms* which satisfy the eligibility and qualification requirements stated in the *Request for Proposals*.
3. The date and time of submission of the *Proposals* at the address indicated in the *Request for Proposals* is **28th September 2021 , Time:15:30 Hours local time**. Proposals received after this time and date or submitted otherwise than indicated in the *Request For Proposals* shall not be considered and shall be returned unopened.

All notifications concerning this procurement process, including: modification of the *Request For Proposals* , results of the evaluation or cancellation notices, will be published on the SADC Secretariat website:

<https://www.sadc.int/opportunities/procurement/open-procurement-opportunities/>

4. Interested *companies/firms* may seek written clarification or/and additional information concerning this contract, only in writing and by latest **14th September 2021** , **Time: 15:00 Hours local time**, from the following contact points:

Head of Unit - Procurement

SADC Secretariat

CBD Plot 54385

City: Gaborone

Country: Botswana

Tel: +267 395 1043

E-mail: mmalongo@sadc.int

Copy: vchingalawa@sadc.int and tlengoasa@sadc.int

Web site: www.sadc.int

Response to requests for clarifications is **21st September 2021, 16:00hrs**

All notifications concerning this procurement process, including: modification of the Request For Proposal , results of the evaluation, shortlisting or cancellation notices, requests for clarification and the respective responses will be published on the following website: <https://www.sadc.int/opportunities/procurement/open-procurement-opportunities/>

5. Description of the assignment:

Short description of the assignment including more details on the scope of the contract is provided in the Request For Proposals (Global price) – which can be downloaded, free of charge, from the SADC Secretariat website:

<https://www.sadc.int/opportunities/procurement/open-procurement-opportunities/>

The Invitation for Proposals is open to all companies/firms which satisfy the eligibility and qualification requirements stated in the Request for Proposals (Global price).

