



Invitation to Express Interest in Consultancy Services

Procurement Reference number: MITC/PU/AP-SEZ

The Malawi Investment and Trade Centre (MITC) has received funds from Enhanced Integrated Framework (EIF) Trust Funds and intends to apply part of the proceeds of these funds towards the cost of development of an Agro-Processing Special Economic Zone (AP-SEZ) in Malawi. MITC now invites suitably **qualified local and international bidders (Firms)** to submit sealed Expressions of Interest (EOI) for conducting a feasibility study and develop a comprehensive and robust roadmap as well as a comprehensive step-by-step implementation plan for the development of an AP-SEZ in Malawi.

Background

MITC, a parastatal (Statutory Corporation) under the Ministry of Industry and Trade has planned to develop an Agro-Processing Special Economic Zone (AP-SEZ) in order to support the promotion of commercial farming for priority National Export Strategy (NES) crops. MITC hence intends to engage a Consulting Firm to conduct a feasibility study for the development of an AP-SEZ in Malawi.

Location

Malawi Investment and Trade Centre, Aquarius House, Lilongwe, Malawi.

Period of Assignment

70 working days spread within a maximum of 4 calendar months from the date of contract award.

Capability and Experience

- (i) A profile of the firm, its organisation and staffing; and in the case of associations between two or more firms, or the name, address and profile of the participating firm(s), and the lead firm must be clearly identified
- (ii) Details of experience on similar assignments undertaken in the previous five (5) years, including their locations, focus on the firm's role in similar assignments in the region or elsewhere
- (iii) Curriculum vitae of staff who could be available to work on the assignment
- (iv) The team shall comprise:-
 - a. The following experts: Team Leader (Development Economics,

Development Finance, Development Studies or Business Administration); AP-SEZ Specialist (Civil Engineering, Agricultural Engineering, Corporate Finance, Management Sciences) , Economist/Market Analyst (Economics, Industrial Economics, Development Microeconomics), Lawyer (Commercial Law), Gender & Community Specialist (Sociology, Development Studies, Community Development), Engineering Company (Civil Engineering) and ISO/Standards Specialist (Relevant Natural Sciences)

- b. All these experts must have advanced university degrees with terminal degrees being preferred. For the lawyer however, an LLB (Honours Degree) will be the minimum.
- c. All experts must have at least 10 years relevant experience
- d. The engineering company shall be subcontracted
- e. The Gender & Community Specialist and the Lawyer shall strictly be national experts.

Short-listed Consulting Firms will be invited to submit proposals.

Expressions of interest will be evaluated in accordance with the Public Procurement Act of 2003. **Participation is open to all eligible bidders.**

Interested eligible bidders may submit expressions of interest to **Malawi Investment and Trade Centre** including an original copy and 2 copies of the EOI.

Expressions of Interest must be delivered to the address below from **8th August, 2015** and the deadline for submission is **Monday, 24th August, 2015 at 14:00 hours CAT**. Late submissions shall be rejected.

Attention: **The Internal Procurement Committee Chairperson
Malawi Investment and Trade Centre
Aquarius House, First Floor, Eastern Wing,
Private Bag 302, Lilongwe 3, Malawi**

**Or through procurement@mitc.mw in PDF format.
Tel: (265) 01 771 315**