



## SPECIFIC GRANT NOTICE

### REQUEST FOR APPLICATIONS FOR ENHANCED COOPERATION AND DIALOGUE FOR REGIONAL INTEGRATION: THE SADC DIALOGUE FACILITY (SDF) - SUPPORT TO EVIDENCE-BASED AND RESULTS-ORIENTED POLICY DIALOGUE

#### REQUEST FOR GRANT APPLICATIONS

**Reference Number:** SADC/3/5/2/152

**Grant Funding Entity:** SADC SECRETARIAT

**Launching Date:** 17<sup>th</sup> August 2021

**Location:** SADC Secretariat, Western Commercial Road (near Lobatse and Siboni Roads), CBD Plot 54385, Private Bag 0095, Gaborone, BOTSWANA.

1. The Southern African Development Community (SADC) Secretariat has set aside funds for the operation of the Secretariat during the financial year 2021/22. It intend to use part of the proceeds to cover eligible payments under the contract to engage different firms to receive grants for Support to Evidence-Based and Results-Oriented Policy Dialogue.
2. The SADC Secretariat now invites soft copy grant concept notes together with full applications from eligible and reputable firms interested to receive the grants of different sizes as per our Guidelines.
3. The applicant will be selected under the Open Grant procedures selection and procedures described in this Grant Guidelines and Application Documents.
4. The Grant Guidelines and Application and associated documentation can be accessed through the link below this notice.
5. The closing time and date for submission of the applications at the address indicated in the grant application document is **Friday, 17<sup>th</sup> September 2021 at 14:00 hour's local time.** Applications received after this time and date, or

submitted otherwise than indicated in the Grant Guidelines and Application Document shall not be considered.

6. All notifications concerning this grant application process, including: or cancellation notices, Requests for clarification and the respective responses will be published on the following website: [www.sadc.int](http://www.sadc.int).
7. Interested companies/firms may seek clarification or/and additional information concerning this grant application, only in writing (or by email) and by latest **27<sup>th</sup> August 2021** from the following contact points: Please note that there will be an **Information Session for all interested on the 24<sup>th</sup> August 2021, from 10.00hrs** all are welcome to join using the link provided below;
8. Topic: SDF Grant Information Session  
Time: Aug 24, 2021 10:00 AM Harare, Pretoria  
Join Zoom Meeting  
<https://us02web.zoom.us/j/83565391091?pwd=dVNGaEI1Rm0rb3F1Zl4YmpoMkZjQT09>

Meeting ID: 835 6539 1091

Passcode: 745828

**Attention:**

**Mrs. Veronica Zulu-Chingalawa, Acting- Head of Procurement**

**E-mail: [tenders@sadc.int](mailto:tenders@sadc.int) and [mmikuwa@sadc.int](mailto:mmikuwa@sadc.int)**

**Copy to [vchingalawa@sadc.int](mailto:vchingalawa@sadc.int) and [drweyemamu@sadc.int](mailto:drweyemamu@sadc.int)**

