

ADDENDUM NUMBER ONE TO THE BIDDING DOCUMENT



INDIVIDUAL CONSULTANCY FOR SENIOR ADVISOR ON DISASTER RISK REDUCTION

Contract Reference Number: **SADC/3/5/2/429.**

Procuring Entity: **SADC SECRETARIAT**

Issue Date: 15 December 2025

Purpose: The purpose of this Addendum is to communicate changes of paragraph 5.2 in Terms of References

Note: Please take note of the following changes:

Paragraph 5.2 indicated that.

The intended start date is as soon as the contract agreement has been signed by both parties and the period of implementation of the contract will be 12 months from this date.

Paragraph 5.2 will now indicate that; The duration of the Contract shall be upto end of March 2026 and subject to extension.

Consultants shall review the Addendum requirements in detail and incorporate any effects the Addendum may have in their proposals

All bidders are kindly requested to take note of this change. All other terms and conditions remain unchanged.

End of Addendum

Southern African Development Community

CBD Plot 54385

Phone: (267) 395 1863 | Fax: (267) 397-2 848

A handwritten signature in black ink, appearing to read 'VFA'.



Signed with Impression - Chain of Custody



Signature Request

Signature Request ID:	a31d83cc-a1c2-4b7d-a1a8-a4445593a10b	Timestamp:	2025-12-12 14:20:07 GMT
Signee Name:	Veronica Zulu. Chingalawa	Sender Name:	Veronica Zulu. Chingalawa
Request Type:	WebSigning	Request Status:	WEBVIEWER SIGNED

Original Document

Document Name:	Addendum Senior Advisor DRR ExAnte.pdf	Document Size:	107.8 KB
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Email Evidence

Signee Email:	vchingalawa@sadc.int	Email Subject:	Not available in Silent Mode
Email Sent Timestamp:	Not available in Silent Mode	Email Opened Timestamp:	Not available in Silent Mode

Web Evidence

Signee IP Address:	160.242.95.226	Request Timestamp:	2025-12-12 14:19:34 GMT
Signee GPS (if shared):	BW: Mozilla/5.0 (Windows NT 10.0; Win64; x64) AppleWebKit/537.36 (KHTML, like Gecko) Chrome/142.0.0.0 Safari/537.36	Terms Accepted Timestamp:	2025-12-12 14:19:44 GMT

Annotations and Modifications

Signature Count:	0	Form Fields Filled Count:	0
Text Annotation Count:	0	Initial All Pages Count:	1
Single Initial Count:	0		

Signing Evidence

Signee Mobile:	+27000000000	Sign Type:	WebSigning
Security Challenge:	NONE	Part of Workflow:	NONE
Action:	APPROVE	Reason for Action:	Cleared

Chain Of Custody Generation

Attached Document Name:	20251212T142007.402900Z Addendum Senior Advisor DRR ExAnte.pdf	Attached Timestamp:	2025-12-12 14:20:07 GMT
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Signature Request

Signature Request ID:	28ef3d9d-0eb9-4b9f-bd17-52b776c80d03	Timestamp:	2025-12-13 06:10:09 GMT
Signee Name:	Thomas Chabwera	Sender Name:	Thomas Chabwera
Request Type:	WebSigning	Request Status:	WEBVIEWER SIGNED

Original Document

Document Name:	Addendum Senior Advisor DRR ExAnte.pdf	Document Size:	190.0 KB
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Email Evidence

Signee Email:	tchabwera@sadc.int	Email Subject:	Not available in Silent Mode
Email Sent Timestamp:	Not available in Silent Mode	Email Opened Timestamp:	Not available in Silent Mode

Web Evidence

Signee IP Address:	41.87.162.181	Request Timestamp:	2025-12-13 06:09:05 GMT
Signee GPS (if shared):	BW: Mozilla/5.0 (Windows NT 10.0; Win64; x64) AppleWebKit/537.36 (KHTML, like Gecko) Chrome/143.0.0.0 Safari/537.36	Terms Accepted Timestamp:	2025-12-13 06:09:12 GMT

Annotations and Modifications

Signature Count:	1	Form Fields Filled Count:	0
Text Annotation Count:	0	Initial All Pages Count:	0
Single Initial Count:	0		

Signing Evidence

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Chain Of Custody Generation

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