

SADC SECRETARIAT RESPONSES TO REQUESTS FOR CLARIFICATIONS

SELECTION OF FIRM CONSULTANTS

REFERENCE NUMBER: SADC/3/5/2/106

REQUEST FOR SERVICES TITLE: TECHNICAL ASSISTANCE TO SADC SECRETARIAT TO CONDUCT A REMUNERATION BENCHMARK REPORT ANALYSIS

DATE OF ISSUE OF RESPONSES: 17th JULY 2020

Question N ^o	Question	SADC Secretariat Response
No1	Please can you clarify whether the SADC has the latest remuneration data to be used in the analysis and recommendations or is this required to be sourced as part of the project and if so, are these costs separate from the project US \$ 20,000?	The SADC Secretariat has conducted the benchmarking exercise among other Regional Economic Community and data are available. What the Consultant should do is to analyze and interpret the data and to provide a solution to the Secretariat. The USD 20,000 is the maximum amount available for this exercise.
N ^o 2	With reference to the above vacancy advertised on the Devex website I wish to submit an application for this vacancy. The Financial Proposal requires the inclusion of estimated travel costs. The current level of restrictions on international travel means that the various international airlines have cancelled most routes (at present international travel to and from Australia is not available). Therefore it is not possible to provide an estimate of travel expenses at this time. It is possible that this situation may change in the future. In the meantime are you willing to accept a proposal without an estimate of travel and accommodation expenses.	There is no need for travelling. Current situation is that we have already conducted the benchmarking exercise and the data is ready, which will be provided to the consultant for him/her to analyze and to provide a report. There will be no traveling required, will be implemented from home base.

End of Responses

Southern African Development Community
CBD Plot 54385
Phone: (267) 395 1863 | Fax: (267) 397-2 848

VJ Chingalawa

