Ref: SADC/15/14/4

28th April 2015

Dear TRADE RELATED FACILITY Focal Points of Botswana, Lesotho, Malawi, Mauritius, Mozambique, Namibia, Swaziland, Tanzania, Zambia and Zimbabwe

NOTIFICATION ON COMMENCEMENT OF TRF FACILITY SUPPORT UNIT OPERATIONS TO SUPPORT DEVELOPMENT OF TRF PROJECT PROPOSALS

You will recall that the SADC Secretariat convened a workshop for SADC Member States from 19-20 March 2015 at which the operational modalities of the SADC Trade Related Facility (TRF) were presented.

At this workshop, participants were informed that project proposals for funding under the TRF would be made after a formal “Call for Applications” from the SADC Secretariat and that such a call was expected to be launched during the first half of 2015 as the Secretariat was still addressing outstanding issues related to procurement and financial management procedures to be used for TRF operations at Member States level.

While this process is still on-going the SADC Secretariat, through this notification, is requesting Member States to initiate processes to identify and commence the process of developing project proposals that can be supported under the TRF. The Secretariat is ready to support Member States in the preparation of project proposals while outstanding issues to enable a formal Call for Applications are being addressed.

To kick start the process, Member States are requested to submit an Expression of Interest (through an e-mail response and in the format provided for in Annex 1 to this notification) that they would be ready to submit a project proposal for funding under the TRF. The Expression of Interest should also specify the areas to be supported and briefly describe the issues/gaps to be addressed by the application once

Member States:

Angola   Lesotho   Malawi   Namibia   Swaziland
Botswana   Madagascar   Mauritius   Seychelles   United Republic of Tanzania
Democratic Republic of Congo   Mozambique   South Africa   Zambia   Zimbabwe

All correspondence should be addressed to the Executive Secretary
submitted. Additionally Member States are expected to indicate if they need technical assistance for conceptualization of the project and developing the application.

The attached application form (Annex 2) and other project documentation templates that will be availed to you by the FSU in due course will assist you in the preparation of the project proposals.

This approach is being adopted to expedite the project development process while the outstanding technical issues are addressed to ensure that Member States will be ready to submit project proposals when a formal Call for Applications is launched. This will shorten the project development and approval process such that Member States commence implementation of TRF funded projects during the last half of 2015.

Responses and any queries should be addressed to the Facility Support Unit whose details appear below:

FSU Contact details:
Telephone: +267 3915718
Fax: +267 3915572

TRF Programme Manager Charles Chaitezvi (cchaitezvi@sadc.int)
Project Secretary Guida Hope (ghope@sadc.int)

Yours sincerely,

[Signature]

B. S. Gofhamodimo
Director, Trade, Industry, Finance and Investment
For, Executive Secretary

Member States: 2

Angola  Lesotho  Malawi  Namibia  Swaziland
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