



## SADC SECRETARIAT RESPONSES TO REQUESTS FOR CLARIFICATIONS

REFERENCE NUMBER: SADC/3/5/2/343

### PRE-QUALIFICATION DOCUMENT FOR PROCUREMENT OF RECRUITMENT SERVICES TO THE SADC SECRETARIAT

DATE OF ISSUE OF RESPONSES: 10th JULY 2024

Question Nº	Question	SADC Secretariat Response
Nr.1	<p>As a company, we are not based in a SADC Member State. However, our prospective lead consultant for the project would be. With reference to the requirements listed in Section II Prequalification Data Sheet, we therefore ask whether we would still be eligible to bid under these circumstances? To clarify, we would be looking to submit a proposal as a firm not based in a SADC member, but with relevant personnel that are.</p>	<p>All applicants must have a physical office in Gaborone, Botswana and ensure compliance with ITA 6.1, Which reads as follows.</p> <ul style="list-style-type: none"><li>-The Applicant must comply with the following additional criteria</li><li>-SADC will undertake site visit to verify the Contractor's Premises.</li><li>-The recruitment team lead must be a national of SADC Member States.</li><li>-Preference will be granted to consulting firms domiciled in the SADC Member States.</li></ul>

Nr.2	<p>I'm an Angolan citizen and full-time resident here.</p> <p>We have a company that does a lot of secretarial work by the name of GRUPO 2MM we would like to participate in this bid but we are not looking forward to leave Angola full-time, is there any possibility that this can happen?</p> <p>Are there any work that you would like us to assist with?</p>	<p>The Tender is for Provision of Recruitment Services and not Secretarial work. We furthermore advice that the office of the bidder needs to be physically present in Gaborone, Botswana.</p>
Nr.3	<p>I hope this message finds you well. I am writing to seek clarification regarding the qualification requirements for the SADC's procurement notice involving the provision of recruitment services to the SADC Secretariat (SADC/3/5/2/343), specifically concerning the potential requirement for relocation to Botswana.</p> <p>Could you kindly confirm whether prequalification for these services entails relocation to Botswana or if the services can be provided remotely from another location?</p> <p>We have reviewed the tender notice and believe that Devex Talent Solutions services align with the contract requirements for this tender notice and would be very interested to express our intent to bid for this opportunity</p>	<p>The requirement is for the applicant to have a physical office in Gaborone, Botswana .</p>

### End of Responses

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