

ADDENDUM NUMBER ONE TO THE BIDDING DOCUMENT



CONSULTANCY FOR INDEPENDENT ANALYSIS AND REORGANIZATION OF THE SADC SECRETARIAT STRUCTURE AND STAFF COMPLEMENT

REFERENCE: SADC/3/5/2/472

Procuring Entity: **SADC SECRETARIAT**

Issue Date: 21st October 2026

Purpose: The purpose of this addendum is to communicate the extension of closing date for Bid Submission.

Note: Please take note of the following changes:

1. Closing date has been amended from 30th October 2026

Midnight to 2nd November 2026 at Midnight Botswana Local time

All bidders are kindly requested to take note of this change. All other terms and conditions remain unchanged.

End of Addendum

Southern African Development Community

CBD Plot 54385

Phone: (267) 395 1863 | Fax: (267) 397-2 848

[Handwritten signature]



Signed with Impression - Chain of Custody



Signature Request

Signature Request ID:	f14727fc-81ab-4aef-9afe-b454426fc1e5	Timestamp:	2026-10-21 11:11:38 GMT
Signee Name:	Diana Sello	Sender Name:	Diana Sello
Request Type:	WebSigning	Request Status:	WEBVIEWER SIGNED

Original Document

Document Name:	ADDENDUM 1CONSULTANCY FOR INDEPENDENT ANALYSIS AND REORGANIZATION OF THE SADC SECRETARIAT STRUCTURE AND STAFF COMPLEMENT.pdf	Document Size:	94.1 KB
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Email Evidence

Signee Email:	dsello@sadc.int	Email Subject:	Not available in Silent Mode
Email Sent Timestamp:	Not available in Silent Mode	Email Opened Timestamp:	Not available in Silent Mode

Web Evidence

Signee IP Address:	143.105.253.124	Request Timestamp:	2026-10-21 11:10:59 GMT
Signee GPS (if shared):	BW: Mozilla/5.0 (Windows NT 10.0; Win64; x64) AppleWebKit/537.36 (KHTML, like Gecko) Chrome/155.0.0.0 Safari/537.36	Terms Accepted Timestamp:	2026-10-21 11:11:06 GMT

Annotations and Modifications

Signature Count:	1	Form Fields Filled Count:	0
Text Annotation Count:	0	Initial All Pages Count:	0
Single Initial Count:	0		

Signing Evidence

Signee Mobile:	+270000000000	Sign Type:	WebSigning
Security Challenge:	NONE	Part of Workflow:	NONE

Chain Of Custody Generation

Attached Document Name:	20261021T111138.067194Z ADDENDUM 1CONSULTANCY FOR INDEPENDENT ANALYSIS AND REORGANIZATION OF THE SADC SECRETARIAT STRUCTURE AND STAFF COMPLEMENT.pdf	Attached Timestamp:	2026-10-21 11:11:38 GMT
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Signed with Impression - Chain of Custody



Signature Request

Signature Request ID:	0e844592-b352-462b-bedd-0f6de35b77ba	Timestamp:	2026-10-21 11:59:41 GMT
Signee Name:	Thomas Chabwera	Sender Name:	Thomas Chabwera
Request Type:	WebSigning	Request Status:	WEBVIEWER SIGNED

Original Document

Document Name:	ADDEND1PDF.pdf	Document Size:	188.7 KB
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Email Evidence

Signee Email:	tchabwera@sadc.int	Email Subject:	Not available in Silent Mode
Email Sent Timestamp:	Not available in Silent Mode	Email Opened Timestamp:	Not available in Silent Mode

Web Evidence

Signee IP Address:	41.87.175.233	Request Timestamp:	2026-10-21 11:59:03 GMT
Signee GPS (if shared):	BW: Mozilla/5.0 (Windows NT 10.0; Win64; x64) AppleWebKit/537.36 (KHTML, like Gecko) Chrome/155.0.0.0 Safari/537.36 Edg/155.0.0.0	Terms Accepted Timestamp:	2026-10-21 11:59:10 GMT

Annotations and Modifications

Signature Count:	1	Form Fields Filled Count:	0
Text Annotation Count:	0	Initial All Pages Count:	0
Single Initial Count:	0		

Signing Evidence

Signee Mobile:	+270000000000	Sign Type:	WebSigning
Security Challenge:	NONE	Part of Workflow:	NONE

Chain Of Custody Generation

Attached Document Name:	20261021T115940.961866Z ADDEND1PDF.pdf	Attached Timestamp:	2026-10-21 11:59:41 GMT
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