

ADDENDUM NUMBER ONE (1) TO THE BIDDING DOCUMENT



PROVISION OF SECURITY SERVICES AT SADC SECRETARIAT HQ, I-TOWERS, SEBELE CLIMATE SERVICE CENTRE AND CAPRICORN HOUSE OFFICES, RASESA AND THREE EXECUTIVE RESIDENCES IN GABORONE AREA.

Contract Reference Number: **SADC/3/5/4/120**. Procuring Entity: **SADC SECRETARIAT**

Issue Date: 11th September 2026

Purpose: The purpose of this Addendum is to give clarity under ITB 20.1.

Note: Please take note of the following change(s):

No	Clarification Sought	Response Made
1	S/N ITB 20.1 Bid shall include a Bid Security (issued by bank) in the form specified in Section IV Bidding Forms. The Bid Security shall be issued by a reputable banking institution selected by the bidder and located in any eligible country as specified in the BDS. If the institution issuing the bond is located outside the Procuring Entity's Country, it shall have a correspondent financial institution located in the Procuring Entity's Country to make it enforceable	<u>S/N ITB 20.1</u> Please note that the Bid Security under Section II-Bidding Data Sheet (BDS) under ITB 20.1 is <u>not</u> applicable.

Bidders shall review the Addendum requirements in detail and incorporate any effects the Addendum may have in their proposals

All bidders are kindly requested to take note of this change. All other terms and conditions remain unchanged.

End of Addendum

Southern African Development Community, CBD Plot 54385

Phone: (267) 395 1863 | Fax: (267) 397-2 848



Signed with Impression - Chain of Custody



Signature Request

Signature Request ID:	d2159b16-ad3c-4320-9798-8e069d17d28b	Timestamp:	2026-09-10 07:29:14 GMT
Signee Name:	Veronica Zulu. Chingalawa	Sender Name:	Veronica Zulu. Chingalawa
Request Type:	WebSigning	Request Status:	WEBVIEWER SIGNED

Original Document

Document Name:	Addendum for Bid Document_version SEPT 2026.docx	Document Size:	129.9 KB
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Email Evidence

Signee Email:	vchingalawa@sadc.int	Email Subject:	Not available in Silent Mode
Email Sent Timestamp:	Not available in Silent Mode	Email Opened Timestamp:	Not available in Silent Mode

Web Evidence

Signee IP Address:	102.165.132.51	Request Timestamp:	2026-09-10 07:28:30 GMT
Signee GPS (if shared):	BW: Mozilla/5.0 (Windows NT 10.0; Win64; x64) AppleWebKit/537.36 (KHTML, like Gecko) Chrome/152.0.0.0 Safari/537.36	Terms Accepted Timestamp:	2026-09-10 07:28:41 GMT

Annotations and Modifications

Signature Count:	0	Form Fields Filled Count:	0
Text Annotation Count:	0	Initial All Pages Count:	1
Single Initial Count:	0		

Signing Evidence

Signee Mobile:	+270000000000	Sign Type:	WebSigning
Security Challenge:	NONE	Part of Workflow:	NONE
Action:	APPROVE	Reason for Action:	Approved

Chain Of Custody Generation

Attached Document Name:	20260910T072914.768329Z Addendum for Bid Document_version SEPT 2026.docx	Attached Timestamp:	2026-09-10 07:29:14 GMT
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Signature Request

Signature Request ID:	77bc9e0a-ebc9-46c0-8e62-fb257de4ad78	Timestamp:	2026-09-10 07:55:32 GMT
Signee Name:	Thomas Chabwera	Sender Name:	Thomas Chabwera
Request Type:	WebSigning	Request Status:	WEBVIEWER SIGNED

Original Document

Document Name:	Addendum for Bid Document_version SEPT 2026docx.pdf	Document Size:	200.1 KB
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Email Evidence

Signee Email:	tchabwera@sadc.int	Email Subject:	Not available in Silent Mode
Email Sent Timestamp:	Not available in Silent Mode	Email Opened Timestamp:	Not available in Silent Mode

Web Evidence

Signee IP Address:	41.87.175.232	Request Timestamp:	2026-09-10 07:53:50 GMT
Signee GPS (if shared):	BW: Mozilla/5.0 (Windows NT 10.0; Win64; x64) AppleWebKit/537.36 (KHTML, like Gecko) Chrome/152.0.0.0 Safari/537.36 Edg/152.0.0.0	Terms Accepted Timestamp:	2026-09-10 07:55:22 GMT

Annotations and Modifications

Signature Count:	1	Form Fields Filled Count:	0
Text Annotation Count:	0	Initial All Pages Count:	0
Single Initial Count:	0		

Signing Evidence

Signee Mobile:	+270000000000	Sign Type:	WebSigning
Security Challenge:	NONE	Part of Workflow:	NONE

Chain Of Custody Generation

Attached Document Name:	20260910T075532.493704Z Addendum for Bid Document_version SEPT 2026docx.pdf	Attached Timestamp:	2026-09-10 07:55:32 GMT
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