

ADDENDUM NUMBER ONE TO THE BIDDING DOCUMENT



Procurement of Supply and Delivery of ICT Equipment

Contract Reference Number: **SADC/3/5/1/123**

Procuring Entity: **SADC SECRETARIAT**

Issue Date: 17 December 2025

Purpose: The purpose of this Addendum is to communicate changes of Technical Offer on Lot 3 – Storage (Supply, install and configure)

Note: Please take note of the following changes:

The Technical Offer now includes that: Training will be needed and for 10 users.

Bidders shall review the Addendum requirements in detail and incorporate any effects the Addendum may have in their proposals

All bidders are kindly requested to take note of this change. All other terms and conditions remain unchanged.

End of Addendum

Southern African Development Community

CBD Plot 54385

Phone: (267) 395 1863 | Fax: (267) 397-2 848

Handwritten signature or mark.



Signed with Impression - Chain of Custody



Signature Request

| | | | |
|-----------------------|--------------------------------------|-----------------|-------------------------|
| Signature Request ID: | 3bfe397a-6d50-4f4f-9356-83beb34ebfb4 | Timestamp: | 2025-12-16 11:56:56 GMT |
| Signee Name: | Diana Sello | Sender Name: | Diana Sello |
| Request Type: | WebSigning | Request Status: | WEBVIEWER SIGNED |

Original Document

| | | | |
|----------------|--------------------------------------|----------------|----------|
| Document Name: | Addendum One ICT Equipment 2025.docx | Document Size: | 119.3 KB |
|----------------|--------------------------------------|----------------|----------|

Email Evidence

| | | | |
|-----------------------|------------------------------|-------------------------|------------------------------|
| Signee Email: | dsello@sadc.int | Email Subject: | Not available in Silent Mode |
| Email Sent Timestamp: | Not available in Silent Mode | Email Opened Timestamp: | Not available in Silent Mode |

Web Evidence

| | | | |
|-------------------------|---|---------------------------|-------------------------|
| Signee IP Address: | 160.242.95.226 | Request Timestamp: | 2025-12-16 11:56:26 GMT |
| Signee GPS (if shared): | BW: Mozilla/5.0 (Windows NT 10.0; Win64; x64) AppleWebKit/537.36 (KHTML, like Gecko) Chrome/142.0.0.0 Safari/537.36 | Terms Accepted Timestamp: | 2025-12-16 11:56:41 GMT |

Annotations and Modifications

| | | | |
|------------------------|---|---------------------------|---|
| Signature Count: | 1 | Form Fields Filled Count: | 0 |
| Text Annotation Count: | 0 | Initial All Pages Count: | 0 |
| Single Initial Count: | 0 | | |

Signing Evidence

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|---------------------|--------------|-------------------|------------|
| Signee Mobile: | +27000000000 | Sign Type: | WebSigning |
| Security Challenge: | NONE | Part of Workflow: | NONE |

Chain Of Custody Generation

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| Attached Document Name: | 20251216T115656.702887Z Addendum One ICT Equipment 2025.docx | Attached Timestamp: | 2025-12-16 11:56:56 GMT |
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Signed with Impression - Chain of Custody



Signature Request

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|-----------------------|--------------------------------------|-----------------|-------------------------|
| Signature Request ID: | 79abd3bd-bfee-4ac6-a8c3-2cdae90af8c3 | Timestamp: | 2025-12-16 13:18:08 GMT |
| Signee Name: | Thomas Chabwera | Sender Name: | Thomas Chabwera |
| Request Type: | WebSigning | Request Status: | WEBVIEWER SIGNED |

Original Document

| | | | |
|----------------|---|----------------|----------|
| Document Name: | Addendum One ICT Equipment 2025docx.pdf | Document Size: | 204.0 KB |
|----------------|---|----------------|----------|

Email Evidence

| | | | |
|-----------------------|------------------------------|-------------------------|------------------------------|
| Signee Email: | tchabwera@sadc.int | Email Subject: | Not available in Silent Mode |
| Email Sent Timestamp: | Not available in Silent Mode | Email Opened Timestamp: | Not available in Silent Mode |

Web Evidence

| | | | |
|-------------------------|---|---------------------------|-------------------------|
| Signee IP Address: | 160.242.95.226 | Request Timestamp: | 2025-12-16 13:17:29 GMT |
| Signee GPS (if shared): | BW: Mozilla/5.0 (Windows NT 10.0; Win64; x64) AppleWebKit/537.36 (KHTML, like Gecko) Chrome/143.0.0.0 Safari/537.36 Edg/143.0.0.0 | Terms Accepted Timestamp: | 2025-12-16 13:17:39 GMT |

Annotations and Modifications

| | | | |
|------------------------|---|---------------------------|---|
| Signature Count: | 1 | Form Fields Filled Count: | 0 |
| Text Annotation Count: | 0 | Initial All Pages Count: | 0 |
| Single Initial Count: | 0 | | |

Signing Evidence

| | | | |
|---------------------|---------------|-------------------|------------|
| Signee Mobile: | +270000000000 | Sign Type: | WebSigning |
| Security Challenge: | NONE | Part of Workflow: | NONE |

Chain Of Custody Generation

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| Attached Document Name: | 20251216T131808.713317Z Addendum One ICT Equipment 2025docx.pdf | Attached Timestamp: | 2025-12-16 13:18:08 GMT |
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