

ADDENDUM NUMBER ONE TO THE BIDDING DOCUMENTS



INDIVIDUAL CONSULTANCY FOR PROGRAMME ADMINISTRATIVE OFFICER FOR THE TRIPARTITE TRANSPORT AND TRANSIT FACILITATION PROGRAMME –PHASE 2 (TTTFP2).

Contract Reference Number: **SADC/3/5/2/402.**

Procuring Entity: THE SADC SECRETARIAT

Issue Date: 8 October 2025

Purpose: The purpose of this Addendum is to communicate the change on the closing date of responses to requests for clarifications and to extend the closing date. Prospective Individual Consultants shall review the Addendum requirements in detail and incorporate any effects the Addendum may have in their proposals.

Note: Please take note of the following changes:

The old closing date to responses to clarification was **7 October 2025, by midnight, Botswana time.**

New closing date to responses to clarifications is **9 October 2025 by midnight, Botswana time.**

The deadline for submission of your expression of interest is extended to **15 October 2025 at or before midnight local (Botswana) time.**

All bidders are kindly requested to take note of this change. All other terms and conditions remain unchanged.

End of Addendum

Southern African Development Community
CBD Plot 54385
Phone: (267) 395 1863 | Fax: (267) 397-2 848

2



Signed with Impression - Chain of Custody



Signature Request

Signature Request ID:	7bdd8638-581d-4b42-ab90-aaf00f93c54d	Timestamp:	2025-10-08 14:48:17 GMT
Signee Name:	Diana Sello	Sender Name:	Diana Sello
Request Type:	WebSigning	Request Status:	WEBVIEWER SIGNED

Original Document

Document Name:	Addendum One ADMINISTRATIVE OFFICERextended closing time.pdf	Document Size:	108.5 KB
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Email Evidence

Signee Email:	dsello@sadc.int	Email Subject:	Not available in Silent Mode
Email Sent Timestamp:	Not available in Silent Mode	Email Opened Timestamp:	Not available in Silent Mode

Web Evidence

Signee IP Address:	160.242.95.226	Request Timestamp:	2025-10-08 14:47:19 GMT
Signee GPS (if shared):	BW: Mozilla/5.0 (Windows NT 10.0; Win64; x64) AppleWebKit/537.36 (KHTML, like Gecko) Chrome/140.0.0.0 Safari/537.36	Terms Accepted Timestamp:	2025-10-08 14:48:04 GMT

Annotations and Modifications

Signature Count:	1	Form Fields Filled Count:	0
Text Annotation Count:	0	Initial All Pages Count:	0
Single Initial Count:	0		

Signing Evidence

Signee Mobile:	+270000000000	Sign Type:	WebSigning
Security Challenge:	NONE	Part of Workflow:	NONE

Chain Of Custody Generation

Attached Document Name:	20251008T144817.580819Z Addendum One ADMINISTRATIVE OFFICERextended closing time.pdf	Attached Timestamp:	2025-10-08 14:48:17 GMT
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Signature Request

Signature Request ID:	275b1d0e-665e-41ae-a19e-ec51d69d02ec	Timestamp:	2025-10-08 15:36:33 GMT
Signee Name:	Thomas Chabwera	Sender Name:	Thomas Chabwera
Request Type:	WebSigning	Request Status:	WEBVIEWER SIGNED

Original Document

Document Name:	Addendum One ADMINISTRATIVE OFFICERextended closing time.pdf	Document Size:	200.5 KB
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Email Evidence

Signee Email:	tchabwera@sadc.int	Email Subject:	Not available in Silent Mode
Email Sent Timestamp:	Not available in Silent Mode	Email Opened Timestamp:	Not available in Silent Mode

Web Evidence

Signee IP Address:	160.242.95.226	Request Timestamp:	2025-10-08 15:36:12 GMT
Signee GPS (if shared):	BW: Mozilla/5.0 (Windows NT 10.0; Win64; x64) AppleWebKit/537.36 (KHTML, like Gecko) Chrome/141.0.0.0 Safari/537.36	Terms Accepted Timestamp:	2025-10-08 15:36:22 GMT

Annotations and Modifications

Signature Count:	1	Form Fields Filled Count:	0
Text Annotation Count:	0	Initial All Pages Count:	0
Single Initial Count:	0		

Signing Evidence

Signee Mobile:	+270000000000	Sign Type:	WebSigning
Security Challenge:	NONE	Part of Workflow:	NONE

Chain Of Custody Generation

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