



PUBLIC NOTICE

The SADC Secretariat wishes to remind all its valued suppliers of goods and services, both current and prospective, that all commitments by the SADC Secretariat are formally made through *duly authorized contracts and or purchase orders*.

Our valued suppliers are further encouraged to ensure that they have either of these formal documents prior to provision of goods and services to the SADC Secretariat. The SADC Secretariat shall not be held liable for goods and services supplied without *duly authorized contracts and or purchase orders*.

Clarification on the matter can be made through enquiries sent to the:

The Executive Secretary
SADC Secretariat
P/B 0095
Gaborone
Botswana

Tel.: (+267) 395 1863
Fax: (+267) 397 2848 / 318 1070
Email: registry@sadc.int